

**REGULAR MEETING OF THE MUNICIPAL GROUNDS/CEMETERY COMMISSION
APRIL 4, 2019**

Meeting of the Municipal Grounds/Cemetery Commission was held in the office of the DPW 50 Manca Drive on Thursday, April 4, 2019.

Members Present: John Awdycki Chairman; Brian LaRoche; Denise Merriam Administrative Assistant

Attendees: Dane Arnold, DPW Director; Dean Meunier Foreman

CALL TO ORDER

Chairperson, John Awdycki called the meeting to order at 7:45 am.

OPEN MEETING RECORDING

ANNOUNCEMENT – any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the chair forthwith. All Documents referenced or used during the meeting must be submitted in duplicate to the Secretary of the Committee, pursuant to the Open Meeting and Public Records Law. All documents shall become part of the official record of the meeting. There was no one present taping the meeting.

ACCEPTANCE OF MINUTES

Motion made by Brian LaRoche second by John Awdycki to accept the minutes of the January 10, 2019 meeting as written. All in favor motion carries.

ORDINANCES, GENERAL LAWS, AND SPECIAL ACTS

Ordinance change going up to Council to allow dogs in dog park at Pulaski, right now no dogs allowed on City property.

CORRESPONDENCE

FINANCIAL STATEMENT: REPORTS FROM AUDITOR

Motion made by John Awdycki second by Brian LaRoche to accept the financial statement, all in favor motion passes.

STATUS OF FACILITIES

Dane: We are going to tear down the old building at Crystal Lake and we would like to install Cremation Vaults and have a seating area. Demo of the building will be just a dumpster. Cremation vaults what other places do is buy the first one and then money coming in from burials pays for additional ones. To start they are 50 per square. Brian asked if the Committee would have to set separate rates. Dean said yes. Brian would like us to check the law re: using perpetual care funds for this. John good time to look at this. Dean we would also like to put vaults in the banking area that cannot be used for lots. Brian asked if there were any grants available for this. Dane stated we will check. We will try to have figures for you at next meeting.

REPORTS FROM DEPARTMENT HEAD UNDER COMMITTEE'S JURISDICTION

Dane: We are doing tree removal throughout the City Dean looks at shade tree and posts as a removal or trim. Have a public hearing for all the removals (the list is posted in the newspaper, the Mayor runs the hearing). Dane stated 80% of the people want the tree down, 20% don't and 5% want a new one planted. Brian once we determine status of tree is tree marked, Dane no just a notice posted on tree before public hearing if we post its bad insurance company states it's a public safety issue. Dean stated 90% of the trees that are posted come down. Brian people have option of getting a new tree planted, Dane yes. We do not get the prisoners anymore makes things a little harder. We are still computerizing everything, need to take next step.

Water/Sewer is coming back to the City has been delayed because of contract negotiations we need to hire people as Dean will be mowing watershed areas.

The next meeting scheduled for June 20, 2019 at 7:45 am.

Motion made by Brian LaRoche second by John Awdycki to adjourn the meeting at 8:15 am all in favor, motion carries.

Respectfully submitted:
Denise M. Merriam, Administrative Assistant

All documentation mentioned at the meeting may be viewed at the DPW Office at 50 Manca Drive

Minutes approved as written at the