

Monday March 9th, 2020

Kelly Friend
Chief Operating Officer - Contract Management
Whitsons Culinary Group
1800 Motor Pkwy., Islandia, NY 11749



School Nutrition

Prepared Meals

Residential Dining

Healthcare Dining

Emergency Dining

To Our Valued Customers:

The CDC is working with the Department of Health and Human Services and agencies across the U.S. as part of the public health response to COVID-19. Since there is no vaccine available currently, the best way to handle this outbreak is to stay vigilant in preventative measures.

At all Whitsons locations, we have implemented the following procedures:

- Team members that have traveled to an area in the world that is currently affected by the COVID-19 virus are mandated to stay at home in self-quarantine for at least 2 weeks. They can return to work if they are asymptomatic.
- Any team member exhibiting symptoms of potential COVID-19 exposure (fever, cough, shortness of breath) will follow our illness policy and will be encouraged to stay home and not report to work. Since symptoms may occur within 2-14 days of being exposed to the virus, team members will not be able to return to work without clearance from a physician.
- We have increased the frequency of all our sanitation practices in our kitchens and have approved and advised all locations to use a surface sanitizer recommended by the Center of Biocide Chemistry for effective use on preventing Novel Coronavirus. This is a robust solution which kills pathogens with a short contact time.



- All team members will continue to follow all standard food safety and sanitation practices to ensure the food that we are serving is safe and wholesome for consumption.

Should you have any questions or concerns, please do not hesitate to reach out to me or your Whitsons District Manager.

Thank you for your continued support as we face this global challenge together.

Sincerely,

Kelly Friend
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