

# Gardner Public Schools

Mark J. Pellegrino, *Superintendent*



www.gardnerk12.org

70 Waterford Street, Gardner, MA 01440

(978) 632-1000

## DISCLAIMER Virtual Live Lessons Student/Parent/Guardian

The Gardner Public Schools is committed to providing your child with services and supports to the extent practicable during the current school closure. To that end, we are providing virtual sessions. The services and supports proposed may be held individually or in a small-group virtual setting, which means it will be accessible to school staff, students, and parents/guardians who are provided a link to the virtual session. We will strive to limit the disclosure of confidential student information but the nature of these virtual services and supports means that they will be provided in the virtual presence of other participants, including the parents/guardians of other students, and we cannot ensure student privacy.

In an effort to protect the safety and confidentiality of our students and families, we ask that parents/guardians and students (Participants) agree, and adhere to the following expectations in virtual sessions (including those provided individually or in a group):

- In participating/allowing my child to participate in the district's online/remote learning activities, I understand and agree that my child's image and voice will be transmitted over the internet, into the homes of other students and staff, and that the school district, while taking measures to ensure secure transmissions, cannot guarantee or warrant complete confidentiality of my/my child's voice or image while participating in online learning.
- Participants will not share the links to the virtual services or supports with others or otherwise invite or allow others to participate in the virtual services or supports, without the school district's express consent.
- Participants acknowledge other participants in the virtual sessions will see whatever is visible by the participants' webcam or other device, including but not limited to themselves, their children, and portions of their homes. Likewise, participants acknowledge that they will see whatever is broadcasted by other participants. Participants agree to participate in these virtual sessions in a quiet, private area free of distraction, to the extent practicable, to provide an environment conducive to learning and to protect student privacy.
- Participants agree not to disclose information about any other participant in the virtual session, other than the participants' own child or family member.
- Participants understand that certain information that may be protected under, among other laws, FERPA, the IDEA, HIPPA, and the Massachusetts Student Records regulations, might be disclosed in the course of providing virtual services.
- Participants agree not to record in any way (*e.g.*, video or audio recording, screenshots, or photographs) the virtual services or supports unless otherwise agreed to in advance in writing by all applicable parties. This prohibition applies to services/supports provided individually and in a group setting. The participants acknowledge that recording these services without consent may be prohibited by law. *Participants understand and agree that recording and/or dissemination of a child's or staff member's voice and/or image is a serious school rule violation that may subject my child to loss of online privileges and/or other student disciplinary action, as appropriate. In the case of unauthorized*

**Community • Appreciation • Responsibility • Excellence**

*recording of another student or staff member's voice without consent, we, as parent and student, also understand that such recording and/or dissemination of such unauthorized audio recording, could result in a report to law enforcement and the potential issuance of criminal charges, See M.G.L. c. 272.99.*

- Participants agree that by participating in these online activities, we or an individual present in my household will not, without express written authorization from school personnel, audio/video record or transmit other student or staff voices, images or work products.
- Participants agree to behave in a manner conducive to learning, to the extent possible. Pertinent district policies and rules, including but not limited to those prohibiting cyberbullying and any acceptable use policies, apply during virtual sessions.
- Participants shall refrain from sharing inappropriate visuals or using inappropriate language during sessions. The school district reserves the right to remove from a virtual session any participant who violates these rules or is not acting appropriately.

Your participation, or that of your child in any video, audio, or virtual sessions arranged by the Gardner Public Schools means you agree to these terms and will not hold the Gardner Public schools liable for release of any student or personal information.

Participants who are unwilling to abide by these provisions should contact the Assistant Principal for the appropriate school via email as found on the [gardnerk12.org](http://gardnerk12.org) website

3/31/2020

**Community • Appreciation • Responsibility • Excellence**

*The Gardner Public School District does not discriminate due to race, color, sex, gender identity, religion, national origin, sexual orientation, disability, age, homelessness or limited English proficiency.*