

**WARD COUNCILLORS**

1 – David R. Thibault-Muñoz  
2 – Dana M. Heath  
3 – Paul G. Tassone  
4 – Karen G. Hardern  
5 – Aleksander H. Dernalowicz, Esq.

**COUNCIL PRESIDENT**

George C. Tyros



**COUNCILLORS AT LARGE**

Calvin D. Brooks  
Craig R. Cormier  
Brad E. Heglin  
Elizabeth J. Kazinskas  
Judy A. Mack

## City of Gardner Massachusetts



### CALENDAR FOR THE MEETING

*of*

**TUESDAY, FEBRUARY 17, 2026**

**CITY COUNCIL CHAMBER**

**7:30 P.M.**

**\*AMENDED**

### ORDER OF BUSINESS

**I. CALL TO ORDER**

**II. CALL OF THE ROLL OF COUNCILLORS**

**III. OPENING PRAYER**

**IV. PLEDGE OF ALLEGIANCE**

**V. ANNOUNCEMENT OF OPEN MEETING RECORDINGS**

Any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the Chair forthwith. All documents and exhibits used or referenced at the meeting must be submitted in duplicate to the City Clerk, as they become part of the Meeting Minutes.

**VI. READING OF MINUTES OF PRIOR MEETING(S)**

- November 3, 2025, Regular Meeting
- November 17, 2025, Regular Meeting

**VII. PUBLIC HEARINGS**

**VIII. COMMUNICATIONS FROM THE MAYOR**

**11774** – A Communication from the Mayor Requesting the Opportunity to Address the City Council regarding the City's Sludge Landfill. *Page 16*

## **IX. PETITIONS, APPLICATIONS, COMMUNICATIONS, ETC.**

**11785** – Election of City Auditor (*Appeared before the Special Search Committee for the City Auditor 11/24/2025; More Time 12/1/2025, 1/21/2026, 1/29/2026, 2/3/2026, 2/4/2026; Referred to City Council 2/5/2026*)

**11786** – Request for Exclusion from Certified Bargaining Unit Based on Managerial Status. *Page 17*

## **X. REPORTS OF STANDING COMMITTEES**

### **APPOINTMENTS COMMITTEE**

**11628** – A Measure Confirming the Mayor's Appointment of Greg Dumas, to the position of Conservation Commission Member, for a term expiring August 21, 2028. (*Appeared before Appointments Committee 9/24/2025; More Time 1/28/2026; Referred to City Council 2/10/2026*) *Page 18*

**11646** – A Measure Confirming the Mayor's Appointment of David Orwig, to the position of Conservation Commission Member, for a term expiring August 21, 2028. (*Appeared before Appointments Committee 1/28/2026; 2/10/2026 Referred to City Council*) *Page 21*

**11680** – A Measure Confirming the Mayor's Appointment of Jim Bilodeau, to the position of Zoning Board of Appeals Member, for a term expiring August 22, 2028. (*Appeared before Appointments Committee 1/28/2026; 2/10/2026 Referred to City Council*) *Page 24*

### **FINANCE COMMITTEE**

**11744** – A Measure Confirming the Gift of \$10,643.67 from the Department of Public Works to the Gardner Community Action Committee. (*Appeared before Finance 12/10/2025; More Time 1/28/2026; Referred to City Council 2/10/2026*) *Page 27*

**11752** – Study and Report on the Salt Shed Repayment Issue - Update. (*Appeared before Finance 1/14/2026; More Time 1/28/2026; Referred to City Council for an update 2/10/2026*) *Page 41*

**11766** – A Measure Authorizing a Contract of Up to Five (5) Years for Curbside Waste and Recycling Collection. (*Appeared before Finance 1/28/2026; Referred to City Council 2/10/2026*) *Page 48*

**11767** – A Measure Authorizing a Contract of Up to Five (5) Years for Website Hosting. (*Appeared before Finance 1/28/2026; Referred to City Council 2/10/2026*) *Page 53*

**11768** – An Order Appropriating \$35,200.00 from Free Cash to Fire Department New Equipment Account. (*Appeared before Finance 1/28/2026; Referred to City Council 2/10/2026*) *Page 60*

**11769** – An Order Appropriating \$201,000.00 from Free Cash to Police Department New Vehicle Account. (*Appeared before Finance 1/28/2026; Referred to City Council 2/10/2026*) Page 63

**XI. UNFINISHED BUSINESS AND MATTERS FOR RECONSIDERATION**

**XII. NEW BUSINESS**

**XIII. COUNCIL COMMENTS AND REMARKS**

**XIV. CLOSING PRAYER**

**XV. ADJOURNMENT**

Items listed on the Council Calendar are those reasonably anticipated by the Council President to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

\*AMENDED – New item #11786, added to calendar

**REGULAR MEETING OF NOVEMBER 3, 2025**

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Regular Meeting of the City Council was held in the City Council Chamber, Room 219, City Hall, on Monday evening, November 3, 2025.

**CALL TO ORDER**

President Geoge Tyros called the meeting to order at 7:30 o'clock p.m.

**CALL OF THE ROLL**

City Clerk Titi Siriphan called the Roll of Members. Eleven (11) Councillors were present including President George Tyros and Councillors Calvin Brooks, Craig Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Brad Heglin, Elizabeth Kazinskas, Judy Mack, David Thibault-Muñoz and Paul Tassone.

**OPENING PRAYER****PLEDGE OF ALLEGIANCE**

President Tyros led the Council in reciting the "Pledge of Allegiance".

**OPEN MEETING RECORDING & PUBLIC RECORDS ANNOUNCEMENT**

President Tyros announced to the assembly that the Open Meeting Recording and Public Records Announcement. Any person may make a video or audio recording of an open session of a meeting or may transmit the meeting through any medium subject to reasonable requirements of the chair as to the number placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recordings shall notify the Chair forthwith. All documents and exhibits used or referenced at the meeting must be submitted in duplicate to the chair as they become part of the meeting minutes pursuant to General Law Chapter 38 Section 20.

**READING & ACCEPTANCE OF MINUTES**

No meeting minutes were present.

**PETITIONS, APPLICATIONS, COMMUNICATIONS, ETC.****#11716**

On a motion made by Councillor Craig Cormier and seconded by Councillor Aleksander Dernalowicz, it was voted to grant *An Application submitted by E.J. Wyson Trucking for a Flammable License located at 163 & 169 Colony Road and schedule a public hearing.*

11 yeas, motion passes.

REGULAR MEETING OF NOVEMBER 3, 2025

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**REPORTS OF STANDING COMMITTEE**  
**FINANCE COMMITTEE**

**#11700**

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Judy Mack, it was voted on call of the roll, eleven (11) yeas, President Tyros and Councillors Calvin Brooks, Craig Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Brad Heglin, Elizabeth Kazinskas, Judy Mack, Paul Tassone and David Thibaul-Muñoz, to adopt the order:

## VOTE

That the City of Gardner (City) appropriate the amount of Six million, nine hundred and eleven thousand, twenty-eight (\$6,911,028) Dollars for the purpose of paying costs of the Gardner Middle School MSBA Accelerated Repair Roof Replacement Project at 297 Catherine St., Gardner, MA, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City has applied for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the Gardner School Committee. To meet this appropriation, the City Council, with the approval of the Mayor is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority. The City acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the City to collaborate with the MSBA on this proposed repair project, any project costs the City incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City, and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City and the MSBA; and that this vote be adopted as read.

**REPORTS OF STANDING COMMITTEE**  
**ECONOMIC AND COMMUNITY DEVELOPMENT**

Councillor Elizabeth Kazinskas reported to the City Council an update from the October Economic and Community Development Committee. The Economic Development Committee did not meet this reporting period. However, written update from Director Stevens was provided. The full departmental update is included in tonight's City Council meeting packet, along with supporting documentation related to the Macki Park project.

**Rear Main Street Project**

- Project is progressing on schedule.
- Some work sequencing was adjusted due to electrical work requirements.
- Revised project schedule submitted on October 23.

REGULAR MEETING OF NOVEMBER 3, 2025

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- Electrical work expected to resume on November 3, pending approvals.
- Significant progress is visible on site.

**Maki Park Project**

- Budget reclassifications bring the project total to just under \$60,000, aligning with contractor estimates.
- Funding covers remaining work to meet accessibility requirements.
- Department maintains ongoing communication with the contractor.
- Substantial completion date set for November 21.
- Minor delays occurred due to weather; contractor adjusted scheduling accordingly.
- Project permit has been amended and finalized.
- Goal remains completion this construction season to allow full accessibility next year.

**Master Plan Project**

- Draft key issues, opportunities, and goals are under review by the Master Plan Steering Committee.
- Public and committee feedback accepted through November 17.
- Committee will reconvene after November 17 to review and reassess submissions.
- Project remains on schedule.

**Hazard Mitigation Plan**

- Community feedback survey is open through November 19.
- Survey is publicly available online; residents are encouraged to participate.

**North Central Pathway / Pearly Brook Culvert**

- Current pathway section completed, including paving along Crystal Lake Drive to the Park Street National Grid substation.
- Final review underway for submission documents related to project continuation, including coordination with National Grid's right-of-way team.
- Submission documents were scheduled for departmental review on October 31.
- Pearly Brook culvert failure (June 2025) is within National Grid's right-of-way.
- National Grid conducted site visits in July and on October 29 and is preparing an engineering review for proper culvert replacement.
- Ongoing coordination is occurring to address the issue in a timely manner.

**Garbose Property Sale**

- Land disclosure agreement and purchase and sale agreement are still under legal review and revision.

**205–213 Main Street Sale**

- Land disclosure agreement and purchase and sale agreement are in draft form.
- Initial negotiations with the buyer began on October 29 and are ongoing.

**Greenwood Pool Demolition**

REGULAR MEETING OF NOVEMBER 3, 2025

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- Above-ground demolition began October 24 and was completed October 31.
- Below-ground demolition and backfill are underway; final schedule pending contractor confirmation.
- Project is anticipated to be completed mid- to late November.
- Historic elements (including cupolas, finials, bar/desk, signage, and display cases) were salvaged prior to or during demolition.
- Salvaged items are being stored by DPW for future incorporation into a planned pavilion or other public displays, pending funding and final design.

**Planning Board Activity**

- Preliminary plans submitted for:
  - Walmart fueling facility
  - GAAMHA, 827 Green Street
- Both items scheduled for Planning Board discussion on November 4.
- Definitive plan for Linus Allain, (Mount Wachusett Community College) remains under public hearing.
- Planning Board will continue the hearing until revised definitive plans are submitted.

On a motion made by Councillor Elizabeth Kazinskas and seconded by Councillor Dana Heath, it was voted to place on file, October Economic and Community Development Update.

11 yeas, motion passes.

**ADJOURNMENT**

On a motion by Councillor Paul Tassone and seconded by Councillor Dana Heath, it was voted, to adjourn at 7:54 p.m.

**Accepted by the City Council:**

**REGULAR MEETING OF NOVEMBER 17, 2025**

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Regular Meeting of the City Council was held in the City Council Chamber, Room 219, City Hall, on Monday evening, November 17, 2025.

**CALL TO ORDER**

President Geoge Tyros called the meeting to order at 7:30 o'clock p.m.

**CALL OF THE ROLL**

City Clerk Titi Siriphan called the Roll of Members. Ten (10) Councillors were present including President George Tyros and Councillors Calvin Brooks, Craig Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Brad Heglin, Elizabeth Kazinskas, Judy Mack, and David Thibault-Muñoz; Councillor Paul Tassone was absent.

**OPENING PRAYER****PLEDGE OF ALLEGIANCE**

President Tyros led the Council in reciting the "Pledge of Allegiance".

**OPEN MEETING RECORDING & PUBLIC RECORDS ANNOUNCEMENT**

President Tyros announced to the assembly that the Open Meeting Recording and Public Records Announcement. Any person may make a video or audio recording of an open session of a meeting or may transmit the meeting through any medium subject to reasonable requirements of the chair as to the number placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recordings shall notify the Chair forthwith. All documents and exhibits used or referenced at the meeting must be submitted in duplicate to the chair as they become part of the meeting minutes pursuant to General Law Chapter 38 Section 20.

**READING & ACCEPTANCE OF MINUTES**

On a motion made by Councillor Craig Cormier and seconded by Councillor Elizabeth Kazinskas, it was voted, ten (10) yeas, President George Tyros and Councillors Calvin Brooks, Craig Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Brad Heglin, Elizabeth Kazinskas, Judy Mack, and David Thibault-Muñoz to waive the reading and accept the minutes of July 7, 2025, Joint Public Hearing with City Council and Planning Board, July 7, 2025, Regular Meeting, and August 4, 2025, Informal Meeting.



## REGULAR MEETING OF NOVEMBER 17, 2025

PETITIONS, APPLICATIONS, COMMUNICATIONS, ETC.**#11730**

On a motion made by Councillor Craig Cormier and seconded by Councillor Aleksander Dernalowicz, it was voted to refer to the Public Service Committee for further study and report, and schedule a Public Hearing on, *Plan #3082599 Pleasant Street, Main Street, W Lynde Street – National Grid to Install a new hand Hole in the sidewalk on Pleasant Street. Install new transformer pad with bollards in the sidewalk behind 8 Main Street and extend the sidewalk out around the pad to make room for pedestrians. Install duct bank between the hand hole and pad ~140', and between the pad and existing MH200 on W Lynde Street.*

10 yeas, motion passes.

**#11731**

On a motion made by Councillor Craig Cormier and seconded by Councillor Karen Hardern, it was voted to refer to the Public Service Committee for further study and report, and schedule a Public Hearing on, *Plan #31105017 Derby Drive, W Lynde Street – National Grid to install new hand hole in W Lynde near back of 8 Main Street with conduit from there to Pad 200-1 to refeed 8 Main Street. Replacing old conduits to Pads 200-1 and 200-2. Installing ~204 of conduit from MH200 to new SGMH-1 at rear of 58 Main Street off Derby Drive.*

10 yeas, motion passes.

**REPORTS OF STANDING COMMITTEE**  
**SAFETY COMMITTEE**

**#11729**

On a motion made by Councillor Craig Cormier and seconded by Councillor Karen Hardern, it was voted to grant, *An Application for Motor Vehicle Dealers License Class 2, for FJ Drive Zone Corp. at 407 Chestnut Street.*

**REPORTS OF STANDING COMMITTEE**  
**WELFARE COMMITTEE**

**#11688**

On a motion made by Councillor Judy Mack and seconded by Councillor Dana Heath, it was voted to send to first printing, *An Ordinance to Amend Chapter 675 of the Code of The City of Gardner, Thereof Entitled "Zoning," To Allow for The Operation and Use of Cottage Kitchens in Residential Districts Within the City of Gardner.*

**#11704**

On a motion made by Councillor Judy Mack and seconded by Councillor David Thibault-Muñoz, it was voted to send to first printing, *An Ordinance to Amend Chapter 675 of the Code of*

REGULAR MEETING OF NOVEMBER 17, 2025

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*the City of Gardner, thereof Entitled Zoning, To Promote Housing Growth and Production in the City.*

10 yeas, motion passes.

On a motion made by Councillor Brad Heglin and seconded by Councillor Judy Mack, it was voted to amend section 3, subsection E, clause 3, by striking “may be rented or occupied by family members” and replacing it with “shall.”

10 yeas, motion passes.

On a motion made by Councillor Calvin Brooks and seconded by Councillor Aleksander Dernalowicz, it was voted have a secondary amendment to notify the Planning Board of the changes made and address any concerns they may have before the next City Council meeting, before the second printing.

10 yeas, motion passes.

**REPORTS OF STANDING COMMITTEE**  
**FINANCE COMMITTEE**

**#11718**

On a motion made by Councillor Judy Mack and seconded by Councillor Aleksander Dernalowicz, it was voted to place on file, *A Communication from the Mayor Regarding the Certification of the FY2026 Tax Rate, Tax Recapitulation Form, and Levy Limit Worksheet.*

10 yeas, motion passes.

**#11719**

On a motion made by Councillor Judy Mack and seconded by Councillor Aleksander Dernalowicz, it was voted to grant, *A Measure Authorizing the City to Enter into a Contract for up to Five (5) Years for On-Call Engineering Services for the Gardner Municipal Airport.*

**AUTHORIZING FIVE-YEAR CONTRACT PERIOD ON CALL ENGINEERING SERVICES**

VOTED: To authorize the City to enter into a contract not to exceed five (5) years for On Call Engineering Services, pursuant to the provisions of Massachusetts General Law, Chapter 30B, section 12 and under the terms outlined in the Purchasing Agent's October 7, 2025, Memorandum.

10 yeas, motion passes.



## REGULAR MEETING OF NOVEMBER 17, 2025

**#11720**

On a motion made by Councillor Judy Mack and seconded by Councillor Aleksander Dernalowicz, it was voted to adopt the order, *A Measure Authorizing the Payment of a Prior Fiscal Year Salary Expenditure- Board of Health and Conservation Commission.*

## AUTHORIZING PAYMENT OF PRIOR YEAR SALARY EXPENDITURE

*ORDERED:* To authorize payment of prior year Board of Health/Conservation Commission Member salary expenditure account for prior year, as follows:

FY2025      BOH/CON COMM SALARY ACCOUNT      \$750

10 yeas, motion passes.

**#11722**

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Judy Mack, it was voted to place on file, *A Communication from the Mayor Regarding the Certification of FY2025 Free Cash and Retained Earnings.*

10 yeas, motion passes.

**#11724**

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Brad Heglin, it was voted on call of the roll, ten (10) yeas, President Tyros and Councillors Calvin Brooks, Craig Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Brad Heglin, Elizabeth Kazinskas, Judy Mack, and David Thibaul-Muñoz, to adopt the order:

## AN ORDER APPROPRIATING FROM FREE CASH TO THE OTHER POST-EMPLOYMENT BENEFITS LIABILITY TRUST FUND.

*ORDERED:* That there be and is hereby appropriated the sum of Twenty Thousand One Hundred Ninety-Six Dollars and No Cents (\$20,196.00) from Free Cash to the Other Post-Employment Benefits Liability Trust Fund.

**#11725**

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Brad Heglin, it was voted on call of the roll, ten (10) yeas, President Tyros and Councillors Calvin Brooks, Craig Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Brad Heglin, Elizabeth Kazinskas, Judy Mack, and David Thibaul-Muñoz, to adopt the order:

## AN ORDER APPROPRIATING FROM FREE CASH TO DEPARTMENT OF PUBLIC WORKS DEPT. - ROAD RESURFACING EXPENSE ACCOUNT.

REGULAR MEETING OF NOVEMBER 17, 2025

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ORDERED: That there be and is hereby appropriated the sum of Two Hundred One Thousand Nine Hundred Fifty-One Dollars and No Cents (\$201,951.00) from Free Cash to Department of Public Works Dept. – Road Resurfacing Expense Account.

**#11727**

Councillor Aleksander Dernalowicz informed the Council that the leachate pump at the City landfill has failed and requires full repair or replacement. A temporary fix is currently in place, and related invoices along with bid and procurement information are included in the meeting packet. However, additional details are still needed regarding the total project cost, funding sources, and how this appropriation aligns with a prior transfer approved earlier this year.

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Brad Heglin, it was voted to refer to Finance Committee for further study and report, *An Order Appropriating \$100,000.00 from Free Cash to the Landfill Pump Repair Account*.

10 yeas, motion passes.

**#11732**

Councillor Brad Heglin, Council liaison for the Waterford Community Center, reported an update to the Council for the month of November.

- Growing Places held a ribbon-cutting ceremony and is now fully operational, with minor remaining work and potential for additional leasing.
- The CAC continues progress on outfitting its space, with a targeted opening in late spring or early summer; Director Julie Meehan was thanked for her diligence and communication.
- State Representative John Zlotnik secured a \$100,000 earmark to support the next phase of buildout at the community center.
- Discussions occurred with the Historical Commission regarding potential viewing and research rooms and appropriate archival storage; the Mayor expressed openness to the proposal.
- Senior Center entryway improvements have begun, including a concrete pad, ramp, and fencing; storefront doors are expected to arrive in approximately six to eight weeks.
- Director Josh Cormier was acknowledged for his work on contracts and ongoing communication.
- Overall building progress remains slow; remaining work includes bathroom renovations, ADA improvements, HVAC completion, door installation, and other approved capital improvements.
- Concern was expressed regarding delays, prioritization, and the potential for future cost increases.
- Councillor Heglin reaffirmed support for the project but emphasized the need for a dedicated city staff member to oversee and drive progress.



REGULAR MEETING OF NOVEMBER 17, 2025

- Councillor Heglin announced his resignation as council liaison and recommended future updates be handled through a standing subcommittee.

On a motion made by Councillor Brad Heglin and seconded by Councillor Aleksander Dernalowicz, it was voted to place on file, *Council Liaison – November Waterford Community Center Update*.

10 yeas, motion passes.

**#11733**

On a motion made by Councillor Brad Heglin and seconded by Councillor Aleksander Dernalowicz, it was voted on call of the roll, eight (8) yeas, President Tyros and Councillors, Craig Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Brad Heglin, Elizabeth Kazinskas, and Judy Mack two (2) nays, Councillors Calvin Brooks and David Thibaul-Muñoz; to send to first printing, as amended, *An Ordinance to Amend the Code of the City of Gardner, Chapter 8, Attachment E, thereof entitled “Non-Union Compensation Schedule” by removing positions into a new Attachment F and setting the compensation for such positions.*

On a motion made by Councillor Brad Heglin and seconded by Councillor Judy Mack, it was voted to amend the ordinance in Exhibit F, thereof entitled “Primary Non-Union Employee Compensation Schedule” by stricken the lines for group 2B in their entirety and in place thereof the following:

Assistant City Clerk	28	\$ 58,000.00	\$ 56,100.01	\$ 57,200.02	\$ 59,300.03	\$ 59,504.04	\$ 60,700.05	\$ 61,000.06	\$ 63,178.29
Assistant City Auditor	28	\$ 56,200.00	\$ 57,315.01	\$ 58,520.02	\$ 59,690.03	\$ 60,887.04	\$ 62,105.10	\$ 63,347.20	\$ 64,614.34
Assistant City Treasurer/Clerk	28	\$ 57,400.00	\$ 58,540.01	\$ 59,710.02	\$ 60,913.03	\$ 62,132.15	\$ 63,374.70	\$ 64,642.26	\$ 65,930.13

10 yeas, motion passes.

On a motion made by Councillor Judy Mack and seconded by Councillor Dana Heath, it was voted to amend line 3A for Lifeguard and Head Lifeguard, strike its entirety and replace with the following rates:

Head Life Guard-

3A	\$20.00	\$20.30	20.60	Amended by the City Council
3A	18.00	18.27	18.54	Proposed by the Mayor

Lifeguard-



REGULAR MEETING OF NOVEMBER 17, 2025

3A	\$9.00	\$19.29	\$19.58	Amended by City Council
3A	\$17.00	\$17.26	\$17.51	Proposed by the Mayor

10 yeas, motion passes.

On a motion made by Councillor Brad Heglin and seconded by Councillor Aleksander Dernalowicz, it was voted to remove subsection c (the maximum credited time awarded shall not exceed 10 years) from sections one (1) and two (2), and make it a sub section 3, and accordingly move “d” and “e” up to the corresponding letters.

10 yeas, motion passes.

**REPORTS OF STANDING COMMITTEE**  
**APPOINTMENTS COMMITTEE**

**#11641**

On a motion made by Councillor Elizabeth Kazinskas and seconded by Councillor Brad Heglin, it was voted to confirm, *A Measure Confirming the Mayor's Appointment of James Faust, to the position of Williams-Rockwell Educational Gift Fund Trustee, for a term expiring August 21, 2028.*

10 yeas, motion passes.

**#11645**

On a motion made by Councillor Brad Heglin and seconded by Councillor Dana Heath, it was voted to confirm, *A Measure Confirming the Mayor's Appointment of Paul Cormier, to the position of Planning Board Member, for a term expiring August 21, 2028.*

10 yeas, motion passes.

**#11651**

On a motion made by Councillor Dana Heath and seconded by Councillor Brad Heglin, it was voted to confirm, *A Measure Confirming the Mayor's Appointment of Magnus Paul Carlberg, to the position of Redevelopment Authority Member, for a term expiring August 21, 2030.*

10 yeas, motion passes.

**#11658**

On a motion made by Councillor Dana Heath and seconded by Councillor Brad Heglin, it was voted to confirm, *A Measure Confirming the Mayor's Appointment of Magnus Paul Carlberg, to the position of Industrial Development Finance Authority Member, for a term expiring August 22, 2030.*



REGULAR MEETING OF NOVEMBER 17, 2025

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10 yeas, motion passes.

**#11659**

On a motion made by Councillor Elizabeth Kazinskas and seconded by Councillor Brad Heglin, it was voted to confirm, *A Measure Confirming the Mayor's Appointment of Timothy Horrigan, to the position of Industrial Development Finance Authority Member, for a term expiring August 22, 2030.*

10 yeas, motion passes.

**ADJOURNMENT**

On a motion by Councillor Elizabeth Kazinskas and seconded by Councillor Dana Heath, it was voted, to adjourn at 9:10 p.m.

**Accepted by the City Council:**

DRAFT



**City of Gardner - Executive Department**  
**Mayor Michael J. Nicholson**

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February 3, 2026

Hon. George C. Tyros, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant Street  
Gardner, MA 01440

RE: A Communication from the Mayor Requesting the Opportunity to Address the City Council regarding the City's Sludge Landfill

Dear Mr. President and Councilors,

I am writing to request the opportunity to address the City Council at a future meeting regarding an update on the Sludge Landfill project.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

Request for Exclusion from Certified Bargaining Unit Based on Managerial Status

Dear Mayor Nicholson and Council President Tyros,

I am writing regarding the recent certification of the City of Gardner Department Head Union, which currently lists my position, Golf Course Superintendent, as included in the bargaining unit.

I respectfully object to my inclusion and request a formal review and determination of my status. Based on my duties and responsibilities, I believe my position meets the definition of a managerial employee and therefore should be excluded from collective bargaining.

In my role as Golf Course Superintendent, I am responsible for key managerial functions, such as: supervising staff and supervisors; participating in hiring/firing, discipline, and evaluation; preparing and administering departmental budgets; developing policy recommendations; and acting on behalf of the City in operational and administrative matters. These responsibilities require me to exercise independent judgment on behalf of the City and create an inherent conflict with inclusion in a bargaining unit.

Accordingly, I request that the City pursue a unit clarification or other appropriate process to formally exclude my position from the bargaining unit, consistent with applicable public-sector labor law.

This request is made in good faith and is not intended to disrupt existing labor relations, but rather to ensure that bargaining unit composition accurately reflects statutory and functional distinctions between managerial and non-managerial employees.

Please let me know if you require any additional information from me, including a detailed description of my duties, to assist in this determination.

Thank you for your attention to this matter.

Sincerely,



William Frank  
Golf Course Superintendent  
Gardner Municipal Golf Course

Cc: Jim Marks

August 21, 2025

RECEIVED

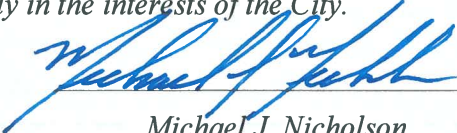
Commonwealth of Massachusetts

2025 AUG 21 P 2:14  
Worcester County  
CITY CLERK'S OFFICE  
GARDNER, MA

City of Gardner

CERTIFICATE OF APPOINTMENT

I appoint Greg Dumas to the position of Member, Conservation Commission and I certify that in my opinion he/she is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.

  
Mayor  
Michael J. Nicholson

Confirmed by City Council \_\_\_\_\_

\_\_\_\_\_  
City Clerk  
Titi Siriphan

Expires: August 21, 2028

Worcester, ss., \_\_\_\_\_

Then personally appeared the above named Greg Dumas and made oath that he/she would faithfully and impartially perform the duties of the office of Member, Conservation Commission according to law and the best of his/her abilities.

Before me,  
\_\_\_\_\_  
City Clerk

Chapter 303 Acts of 1975  
and  
Chapter 409 Acts of 1983

Received \_\_\_\_\_

**SECTION 1: Position Details**

Position Title: Member

Department/Board/Commission: Conservation Commission

Term Length: 3 years

Compensation:

Paid/Stipend: Yes

Amount: \$1,000/yr (Chair Stipend)

Appointment Type: Reappointment

Gardner Residency Requirement: No

Reporting Structure: e.g., Reports to the Mayor and the Conservation Commission

Position Summary: Oversees conservation projects and the enforcement of the Wetlands Protection Act and Ordinance in accordance with the General Laws and City Code.

**SECTION 2: Appointee Information**

Name of Appointee: Greg Dumas

Statement of Qualification:

Mr. Dumas currently serves as the Chair of the Conservation Commission and was originally appointed to the commission in September of 2010. During his time as Chair, Mr. Dumas has done an excellent job at making sure the commission thoroughly reviews all items that come before it, including undertaking professional development classes to make sure he and the commission are up to date on the latest rules and regulations regarding conservation in the Commonwealth. I have been very impressed with his work in this position and am happy to put forward his re-appointment.

**SECTION 3: Administrative & Compliance Review**

HR and Policy Training

Initial HR training and orientation completed? Yes

Annual HR training completed? N/A

City Employee Handbook received and signed? N/A

Background check completed? Yes

Conflict of Interest

Any known conflicts under M.G.L. c. 268A? No

Open Meeting Law & Public Records Requirements

Training materials received? Yes

#### **SECTION 4: Signatures & Certification**

Mayor's Certification: I hereby certify that the information provided above is accurate to the best of my knowledge and that this appointment has been made in the best interest of the City of Gardner.

Signature:

A handwritten signature in blue ink, appearing to read "Michael J. Fichaloni". The signature is written in a cursive style with a large initial "M".

11676 11646

August 21, 2025

RECEIVED  
Commonwealth of Massachusetts

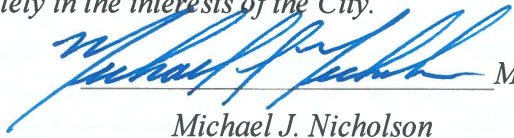
Worcester County 2025 AUG 21 P 2:15

City of Gardner

CITY CLERK'S OFFICE  
GARDNER, MA

CERTIFICATE OF APPOINTMENT

I appoint David Orwig to the position of Member, Conservation Commission and I certify that in my opinion he/she is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.

 Mayor  
Michael J. Nicholson

Confirmed by City Council \_\_\_\_\_

\_\_\_\_\_  
Titi Siriphan  
City Clerk

Expires: August 21, 2028

Worcester, ss., \_\_\_\_\_

Then personally appeared the above named David Orwig and made oath that he/she would faithfully and impartially perform the duties of the office of Member, Conservation Commission according to law and the best of his/her abilities.

Before me,  
\_\_\_\_\_  
City Clerk

Chapter 303 Acts of 1975  
and  
Chapter 409 Acts of 1983

Received \_\_\_\_\_

## SECTION 1: Position Details

Position Title: Member

Department/Board/Commission: Conservation Commission

Term Length: 3 years

Compensation:

Paid/Stipend: Yes

Amount: \$750/yr (member Stipend)

Appointment Type: Reappointment

Gardner Residency Requirement: No

Reporting Structure: e.g., Reports to the Mayor and the Conservation Commission

Position Summary: Oversees conservation projects and the enforcement of the Wetlands Protection Act and Ordinance in accordance with the General Laws and City Code.

## SECTION 2: Appointee Information

Name of Appointee: David Orwig

Statement of Qualification:

Dr. Orwig has been serving on the City's Conservation Commission since 2014 and has been an integral part of the commission's discussions.

Dr. Orwig currently works as Senior Ecologist at the Harvard Forest. His research interests encompass various aspects of forest ecology and ecosystem science, with particular emphasis on dendroecology and the role of land use history and disturbance on forest composition and structure. His doctoral dissertation focused on the responses of co-occurring tree species to various disturbances and included studies of radial growth, ecophysiology, canopy recruitment, and successional dynamics of oak-pine forests in Virginia. He has examined the composition, structure, and radial growth dynamics in many old-growth forests, including northwestern and southeastern Pennsylvania, the southern Appalachians, the Shawangunk Mountains of New York, and Wachusett Mountain in Massachusetts. More recently, Orwig has integrated stand, community, landscape, and ecosystem approaches in examining the ecological consequences of invasive insect pests in forests of southern New England.

He holds a Bachelor of Science in Biology from Rochester Institute of Technology, a Master of Science in Ecology from Pennsylvania State University, and a Doctor of Philosophy (PhD) in Ecology from Pennsylvania State University.

### **SECTION 3: Administrative & Compliance Review**

#### HR and Policy Training

Initial HR training and orientation completed? Yes

Annual HR training completed? N/A

City Employee Handbook received and signed? N/A

Background check completed? Yes

#### Conflict of Interest

Any known conflicts under M.G.L. c. 268A? No

#### Open Meeting Law & Public Records Requirements

Training materials received? Yes

### **SECTION 4: Signatures & Certification**

Mayor's Certification: I hereby certify that the information provided above is accurate to the best of my knowledge and that this appointment has been made in the best interest of the City of Gardner.

Signature:

A handwritten signature in blue ink, appearing to read "Michael J. Fichman". The signature is written in a cursive style with a large initial "M".

August 22, 2025

RECEIVED

Commonwealth of Massachusetts

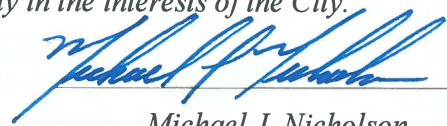
Worcester County

City of Gardner

2025 AUG 22 A 11:53  
CITY CLERK'S OFFICE  
GARDNER, MA

CERTIFICATE OF APPOINTMENT

I appoint Jim Bilodeau to the position of Member, Zoning Board of Appeals, and I certify that in my opinion he/she is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.

 Mayor  
Michael J. Nicholson

Confirmed by City Council \_\_\_\_\_

\_\_\_\_\_  
Titi Siriphan  
City Clerk

Expires: August 22, 2028

Worcester, ss., \_\_\_\_\_

Then personally appeared the above named Jim Bilodeau and made oath that he/she would faithfully and impartially perform the duties of the office of Member, Zoning Board of Appeals according to law and the best of his/her abilities.

Before me,  
\_\_\_\_\_  
City Clerk

Chapter 303 Acts of 1975  
and  
Chapter 409 Acts of 1983

Received \_\_\_\_\_

## SECTION 1: Position Details

Position Title: Member

Department/Board/Commission: Zoning Board of Appeals

Term Length: 3 years

Compensation:

Paid/Stipend: Yes

Amount: \$750/yr (member Stipend)

Appointment Type: New appointment

Gardner Residency Requirement: No

Reporting Structure: e.g., Reports to the Mayor and the Chair of the ZBA

Position Summary: Oversees requests for variances and special permits relating to the City's zoning ordinance, in accordance with the General Laws of the Commonwealth and the City Code.

## SECTION 2: Appointee Information

Name of Appointee: James Bilodeau

Statement of Qualification:

Mr. Bilodeau has extensive years of corporate business experience with his work overseeing a regional McDonald's franchise prior to his retirement. During this work, he oversaw the construction and expansion of area restaurants and sat on the other side of the table dealing with zoning codes and business connections. I believe his experience will bring a great perspective to the ZBA as someone who has worked to put the current regulations into practice before and knows how they may be hindbersome to business.

## SECTION 3: Administrative & Compliance Review

HR and Policy Training

Initial HR training and orientation completed? Yes

Annual HR training completed? N/A

City Employee Handbook received and signed? N/A

Background check completed? Yes

Conflict of Interest

Any known conflicts under M.G.L. c. 268A? No

Open Meeting Law & Public Records Requirements

Training materials received? Yes

#### **SECTION 4: Signatures & Certification**

Mayor's Certification: I hereby certify that the information provided above is accurate to the best of my knowledge and that this appointment has been made in the best interest of the City of Gardner.

Signature:

A handwritten signature in blue ink, appearing to read "Michael J. Fichman". The signature is written in a cursive style with a large initial "M".



City of Gardner - *Executive Department*

Mayor Michael J. Nicholson

---

December 5, 2025

Hon. George C. Tyros  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant Street  
Gardner, MA 01440

RE: A Measure Confirming the Gift of \$10,643.67 from the Department of Public Works to the Gardner Community Action Committee

Dear Mr. President and Councilors,

Over the course of the last three (3) years, the employees of the Department of Public Works have been saving scrap metal that could then be collected, exchanged, and the funds given to the Gardner Community Action Committee to support their food pantry during the holiday season. This was last done by the Department in 2022. In more recent years, the Department had held various other “fill a front-end loader” style food drive events, as the metal collections continued.

As a result of the amount of metal that had been collected over this extended period of time, the exchange funds received from the metal came to \$10,643.67.

With the substantial increase in demand that the Gardner Community Action Committee food pantry, this will be a large help- including being able to allow for increased protein options at the food pantry until the end of the year as a result of this.

I hereby request that the City Council confirm the gift, similar to how legislative acceptance is given when donations are made to the City.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

A MEASURE CONFIRMING THE GIFT OF \$10,643.67 FROM THE DEPARTMENT OF  
PUBLIC WORKS TO THE GARDNER COMMUNITY ACTION COMMITTEE

Whereas, the employees of the City of Gardner Department of Public Works has traditionally worked annually to assist the food pantry services offered by the Gardner Community Action Committee, and

Whereas, the Gardner Community Action Committee has experienced a significant increase in demand for their food pantry operations as well as the other services they offer to the residents of the City, and

Whereas, the Department of Public Works has collected scrap metal over a period of several years to be able to be exchanged for a donation for the Gardner Community Action Committee's Food Pantry,

Now Therefore, the City Council of the City of Gardner hereby confirms the issuance of the gift of \$10,643.67 from the Department of Public Works to the Gardner Community Action Committee as a result of the collection of the aforementioned scrap metal for assisting in the operations and expenses related to their food pantry.

**Jayen Kumar**

---

**From:** Mayor  
**Sent:** Tuesday, December 9, 2025 9:54 AM  
**To:** Alek Dernalowicz  
**Cc:** Titi Siriphan; Jayen Kumar  
**Subject:** Scrap Metal

RECEIVED

2025 DEC -9 P 2:05

CITY CLERK'S OFFICE  
GARDNER, MA

Good Morning Mr. Chairman,

Attached is the listing of surplus metals related to Item 11744

<b>Item</b>	<b>Approximate Value</b>
#1 Copper Wire/Tubing	\$200
#2 Copper Wire	\$60
Composition Metals	\$750
360/Rod Brass Solids Brass	\$125
Yellow Brass	\$60
Brass	\$9,500

Best,

Mike Nicholson

## DISPOSING OF SURPLUS PROPERTY

The Purchasing Office is responsible for the disposition of surplus items (office equipment, furniture, vehicles, etc.). General office supplies shall not be subject to these rules (pens, pencils, paper, etc.). For items with a value of \$10,000.00 or more, the City is required per MGL to offer the supply through competitive sealed bids or public auction.

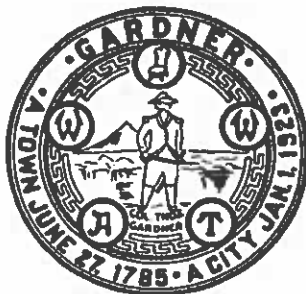
For items with an estimated value of less than \$10,000.00, the supply is disposed of using these written procedures:

- The head of the department, board or commission in possession of the surplus supplies shall certify, in writing, the estimated value determined through a commercially reasonable process. The estimate shall be contained in the Disposition of Surplus Form\*, via hard copy or this [direct link](#), approved by the Council Committee and/or Mayor, if applicable, and provided to the Purchasing Department.
- The head of the department, board or commission in possession of the surplus supplies, will provide descriptions of the surplus items to the CPO. Items on the list will be available at no cost to other departments on a first-come, first-served basis for 14 days. After 14 days, the items will be moved to the disposal list.
- The CPO shall decide upon the most appropriate method of disposal, including direct sales, quotes, or donations. This decision shall be based on the best interest of the City of Gardner, taking into consideration the best practices for generating income for the City for said supplies.

\*For items that are broken, worthless, and have no value, the department, board or commission in possession of those items will be responsible for destruction and/or disposal of the item. The items must still be documented, and Purchasing must be given the list along with the method of disposal. This must be done using the Disposition of Surplus Form or an equivalent that includes the information and signature of approver on the document. Such items will not be stored and should be promptly removed from the office or premises.

**PLEASE, remember, all surplus items being disposed must be documented and communicated to the Purchasing Department prior to disposal.**

**CITY OF GARDNER**  
**Department of Public Works**



Highway  
Water  
Sewer  
Forestry  
Parks/Playgrounds  
Cemeteries

Dane E. Arnold, Director  
50 Manca Drive  
Gardner, MA 01440-2687  
Telephone (978) 630-8195  
darnold@gardner-ma.gov

Mayor Michael J. Nicholson and City Council  
95 Pleasant Street  
Gardner, MA 01440

December 10, 2025

Dear Mayor and Council members:

I am writing to certify that I am in possession of surplus supplies consisting of **360/Rod Brass Solids brass**, which have been accumulated over the course of several years and set aside for disposal at a later date when departmental resources permit.

The estimated value of these surplus materials is **approximately \$125**, based on a commercially reasonable assessment of scrap metal prices in late October.

In accordance with the City Code, I respectfully submit this certification for your review and request the approval of the appropriate City Council Committee and the Mayor for the disposition of these surplus materials to the Gardner CAC.

Thank you for your consideration.

Sincerely,

Dane E. Arnold, Director  
Department of Public Works

**CITY OF GARDNER**  
**Department of Public Works**



Highway  
Water  
Sewer  
Forestry  
Parks/Playgrounds  
Cemeteries

Dane E. Arnold, Director  
50 Manca Drive  
Gardner, MA 01440-2687  
Telephone (978) 630-8195  
darnold@gardner-ma.gov

Mayor Michael J. Nicholson and City Council  
95 Pleasant Street  
Gardner, MA 01440

December 10, 2025

Dear Mayor and Council members:

I am writing to certify that I am in possession of surplus supplies consisting of **brass**, which have been accumulated over the course of several years and set aside for disposal at a later date when departmental resources permit.

The estimated value of these surplus materials is **approximately \$9,500**, based on a commercially reasonable assessment of scrap metal prices in late October.

In accordance with the City Code, I respectfully submit this certification for your review and request the approval of the appropriate City Council Committee and the Mayor for the disposition of these surplus materials to the Gardner CAC.

Thank you for your consideration.

Sincerely,

Dane E. Arnold, Director  
Department of Public Works

**CITY OF GARDNER**  
**Department of Public Works**

Highway  
Water  
Sewer  
Forestry  
Parks/Playgrounds  
Cemeteries



Dane E. Arnold, Director  
50 Manca Drive  
Gardner, MA 01440-2687  
Telephone (978) 630-8195  
darnold@gardner-ma.gov

Mayor Michael J. Nicholson and City Council  
95 Pleasant Street  
Gardner, MA 01440

December 10, 2025

Dear Mayor and Council members:

I am writing to certify that I am in possession of surplus supplies consisting of **yellow brass**, which have been accumulated over the course of several years and set aside for disposal at a later date when departmental resources permit.

The estimated value of these surplus materials is **approximately \$60**, based on a commercially reasonable assessment of scrap metal prices in late October.

In accordance with the City Code, I respectfully submit this certification for your review and request the approval of the appropriate City Council Committee and the Mayor for the disposition of these surplus materials to the Gardner CAC.

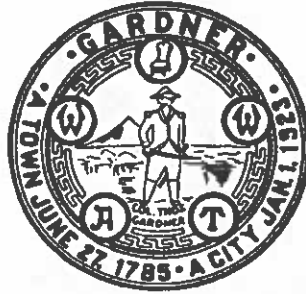
Thank you for your consideration.

Sincerely,

Dane E. Arnold, Director  
Department of Public Works

**CITY OF GARDNER**  
**Department of Public Works**

Highway  
Water  
Sewer  
Forestry  
Parks/Playgrounds  
Cemeteries



Dane E. Arnold, Director  
50 Manca Drive  
Gardner, MA 01440-2687  
Telephone (978) 630-8195  
darnold@gardner-ma.gov

Mayor Michael J. Nicholson and City Council  
95 Pleasant Street  
Gardner, MA 01440

December 10, 2025

Dear Mayor and Council members:

I am writing to certify that I am in possession of surplus supplies consisting of **composition metals**, which have been accumulated over the course of several years and set aside for disposal at a later date when departmental resources permit.

The estimated value of these surplus materials is **approximately \$750**, based on a commercially reasonable assessment of scrap metal prices in late October.

In accordance with the City Code, I respectfully submit this certification for your review and request the approval of the appropriate City Council Committee and the Mayor for the disposition of these surplus materials to the Gardner CAC.

Thank you for your consideration.

Sincerely,

Dane E. Arnold, Director  
Department of Public Works

**CITY OF GARDNER**  
**Department of Public Works**



Highway  
Water  
Sewer  
Forestry  
Parks/Playgrounds  
Cemeteries

Dane E. Arnold, Director  
50 Manca Drive  
Gardner, MA 01440-2687  
Telephone (978) 630-8195  
darnold@gardner-ma.gov

Mayor Michael J. Nicholson and City Council  
95 Pleasant Street  
Gardner, MA 01440

December 10, 2025

Dear Mayor and Council members:

I am writing to certify that I am in possession of surplus supplies consisting of **#2 copper wire**, which have been accumulated over the course of several years and set aside for disposal at a later date when departmental resources permit.

The estimated value of these surplus materials is **approximately \$60**, based on a commercially reasonable assessment of scrap metal prices in late October.

In accordance with the City Code, I respectfully submit this certification for your review and request the approval of the appropriate City Council Committee and the Mayor for the disposition of these surplus materials to the Gardner CAC.

Thank you for your consideration.

Sincerely,

Dane E. Arnold, Director  
Department of Public Works

**CITY OF GARDNER**  
**Department of Public Works**



Highway  
Water  
Sewer  
Forestry  
Parks/Playgrounds  
Cemeteries

Dane E. Arnold, Director  
50 Manca Drive  
Gardner, MA 01440-2687  
Telephone (978) 630-8195  
darnold@gardner-ma.gov

Mayor Michael J. Nicholson and City Council  
95 Pleasant Street  
Gardner, MA 01440

December 10, 2025

Dear Mayor and Council members:

I am writing to certify that I am in possession of surplus supplies consisting of **#1 copper wire/tubing**, which have been accumulated over the course of several years and set aside for disposal at a later date when departmental resources permit.

The estimated value of these surplus materials is **approximately \$200**, based on a commercially reasonable assessment of scrap metal prices in late October.

In accordance with the City Code, I respectfully submit this certification for your review and request the approval of the appropriate City Council Committee and the Mayor for the disposition of these surplus materials to the Gardner CAC.

Thank you for your consideration.

Sincerely,

Dane E. Arnold, Director  
Department of Public Works

# CITY OF GARDNER LAW DEPARTMENT

Vincent Pusateri II  
City Solicitor

Christopher Batinsey  
Assistant City  
Solicitor



128 Prichard Street  
Fitchburg, MA 01420

Telephone (978) 342-6081  
Fax (978) 343-0600

Writer's Email:  
Vpusateri@pusaterilaw.com

December 10, 2025

Mayor Michael Nicholson  
City of Gardner, Massachusetts

## **Re: Disposition of Scrap Metals Legal Framework, Valuation, and Compliance**

Dear Mayor Nicholson,

I have been asked to advise as to the resolution of municipal finance and procurement issues. This letter is intended to explain the process I would recommend to cure any defect in the process.

The Department of Public Works (DPW) Director sold certain metals and directed that the payment be delivered to a nonprofit organization serving an important public purpose. While the intent was commendable, this transaction was not consistent with Massachusetts municipal finance and procurement laws. The disposition of the various metals could have followed the Disposition of Surplus Property Policy and Procedure issued by our Chief Procurement Officer, Josh Cormier. Under applicable statutes, proceeds from the sale of municipal property must be deposited into the

City's general fund before any appropriation for a specific purpose can occur. That appropriation would be initiated by the Mayor and approved by the City Council.

The items sold and approximate values are as follows;

- #1 Copper Wire and Tubing: \$200
- #2 Copper Wire: \$60
- Composition Metals: \$750
- 360/Rod Brass Solids (Solid Brass): \$125
- Yellow Brass: \$60
- Brass: \$9,500

The materials in question consisted of mixed metals collected from various city projects. The aggregate value of the items all of the metals appears to exceed the \$10,000 threshold. However, scrap metal is not a monolith of metals. The materials disposed of are distinct and separate (e.g., copper, brass, composition metals), each priced differently based on grade/purity and market demand. Pricing is normally weight-based, per pound, and fluctuates daily. Accordingly, valuations should be conducted separately for each category of metal as of the date of the transaction and consequently, each metal constitutes a separate transaction. I understand reasonable minds could differ. However, there is no precedent that I have found that requires to treat different types of scrap metal as one item. The fact that each metal is priced differently in the marketplace supports disposing of them separately.

Disposition of surplus supplies is governed by M.G.L. c. 30B, § 15. For tangible supplies that are no longer useful but have resale or salvage value, the statute requires disposal through competitive sealed bids, public auction, or established markets. For supplies with an estimated net value of less than \$10,000, the procurement officer must use approved written procedures.

Bid-splitting is prohibited by M.G.L. c. 30B. It prohibits the splitting or division of any procurement ... for the purpose of evading a requirement of this chapter." In this case the division of the metals is done by the marketplace and even if done by the city it was not for the purpose of evading public procurement laws. While this applies to purchasing, its principles of fairness and transparency inform ethical handling of public assets. The rationale that supports M.G.L. c. 30 B is to facilitate fair competition, transparency, and value for taxpayer money. None of these concerns are implicated here. In addition, M.G.L. c. 30B, require ensuring favorable. There is no evidence that a market price was not obtained nor is there any evidence that anyone objected seeking to pay more for the metals.

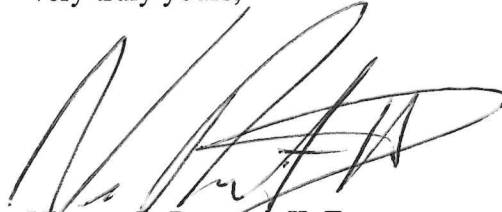
Under M.G.L. c. 44, § 53, all receipts from the sale of municipal property must be deposited into the general fund unless otherwise authorized by statute. Directing proceeds to nonprofit, even for a public purpose<sup>1</sup>, is not consistent with this requirement. After depositing the proceeds into the general fund, the Mayor would ordinarily submit an appropriation order to the City Council for approval.

For the reasons above, I conclude that scrap metals should be disposed of under the City's surplus procedures and that financial handling should be brought into compliance with M.G.L. c. 44. First, the City could have the D.P.W. Director issue letters which include a valuation of the distinct, weight-based market pricing of each metal type as of the disposition date. This would start the disposition process consistently with the Disposition of Surplus Property Policy and Procedure issued by our Chief Procurement Officer. Next, the City Council can vote to approve the Mayor's proposed confirmation Order or Vote. Both steps should remedy any procedural defect.

---

<sup>1</sup> Although it does alleviate any concern for a violation of the anti-aid amendment.

Very truly yours,

A handwritten signature in black ink, appearing to read 'V. Pusateri, II', with a large, sweeping flourish at the end.

Vincent P. Pusateri, II, Esq.  
City Solicitor

VPP/kdb

**A RESOLUTION RELATING TO THE WITHDRAWAL OF FUNDS FROM  
THE STABILIZATION ACCOUNT AND THE CONSTRUCTION OF THE  
NEW DEPARTMENT OF PUBLIC WORKS SALT SHED**

**WHEREAS**, On January 25, 2024 the Mayor submitted to the City Council a request to withdraw Six Hundred Twenty Five Thousand dollars from the Stabilization Account for the construction of a new salt shed; and

**WHEREAS**, The Mayor described this plan as a “loan from ourselves” that included a repayment plan which would be fulfilled by increasing the amount of money deposited from ‘free cash’ on an annual basis to be an additional ten percent of the total certified funds on top of the regular five percent;

**NOW THEREFORE**, the City Council hereby expresses its will that the stabilization fund should be made whole from this withdrawal as judged by the following conditions:

1. The deposit of six hundred twenty five thousand dollars plus the interest those funds would have otherwise accrued had they not been withdrawn.

2. Only funds deposited that make total annual deposits into the stabilization account to exceed five percent of the total certified free cash amount for that fiscal year will be credited towards repayment of the original withdrawal; and

**FURTHER**, Until such time that the repayment conditions are met, the City Council will not consider the matter concluded, and will strictly scrutinize requests for appropriations from ‘free cash’ that would cause to prevent funds from being available for repayment.

---

George Tyros, City Council President  
On Behalf of the City Council of the City of Gardner

**CITY OF GARDNER**  
**Department of Public Works**



Highway  
Water  
Sewer  
Forestry  
Parks/Playgrounds  
Cemeteries

Dane E. Arnold, Director  
50 Manca Drive  
Gardner, MA 01440-2687  
Telephone (978) 630-8195  
darnold@gardner-ma.gov

Mayor Nicholson and City Councilors  
95 Pleasant Street  
Gardner, MA 01440

January 30, 2026

RE: Salt Shed

Dear Mayor Nicholson and City Councilors;

The salt shed project is approximately 95% complete and is currently in use. The remaining work includes installation of lighting and site loaming and seeding. The lighting will be completed by the City's on-call electrical contractor; a purchase order has already been generated and charged to the appropriate account. Loaming and seeding will be performed in the spring, with an estimated cost ranging from \$2,000 to \$10,000, depending on whether traditional seeding or hydroseeding is selected.

The original budget for the project was \$625,000. Due to a significant portion of the work being completed in-house by the Department of Public Works, total expenditures to date are \$540,789, leaving a remaining balance of \$84,210.39. This total also includes \$19,000 for the purchase of two used cab and chassis units, which will replace two existing salt trucks dating back to 1988 that the Mayor approved a few months ago.

If you have any questions, feel free to reach out by phone or email.

Sincerely,

Dane E. Arnold, Director  
Department of Public Works

Fiscal	2024	2025	2026 (YTD)	FY26 per policy	Difference between appropriation and policy
Principal	\$ 2,972,902.89	\$ 3,405,984.49	\$ 3,446,990.43		
Transfers	\$ 128,978.00	\$ 261,809.00	\$ 100,975.00	\$ 375,000.00	\$ 274,025.00
Interest	\$ 92,392.00	\$ 171,272.00	\$ 55,929.83		\$ 118,741.58 Difference
% of Interest	2.98%	4.67%	1.62%		
Interest without Salt Shed*	\$ 111,008.12	\$ 172,141.30	\$ 58,489.83		
Difference Salt Shed v without	\$ 18,616.12	\$ 869.30	\$ 2,560.00		
	<b>Total Lost Interest</b>		<b>\$ 22,045.42</b>		

Total Deposit Appropriations	\$ 491,762.00
Salt Shed Appropriation	\$ (625,000.00)
Total Interest without SS	\$ (22,045.42)
<b>Left to bring back whole</b>	<b>\$ (155,283.42)</b>

\* Interest without Salt Shed Formula:

2024 (Principal + Transfers + 625,000)\*%of Interest Line

2025 (Principal+2024 Difference Salt Shed v Without + Transfers)\* % of Interest

2026 (Principal+2025 Difference Salt Shed v Without + Transfers)\* % of Interest

Note: December 2025 Interest \$2,187.99

<b>Fiscal</b>	<b>2024</b>	<b>2025</b>	<b>2026 (YTD)</b>
Principal	\$ 2,972,902.89	\$ 3,405,984.49	\$ 3,446,990.43
Transfers	\$ 128,978.00	\$ 261,809.00	\$ 100,975.00
Interest	\$ 92,392.00	\$ 171,272.00	\$ 55,929.83
% of Interest	2.98%	4.67%	1.62%
Interest without Salt Shed*	\$ 111,008.12	\$ 172,141.30	\$ 58,489.83
Difference Salt Shed v without	\$ 18,616.12	\$ 869.30	\$ 2,560.00
		<b>Total Lost Interest</b>	<b>\$ 22,045.42</b>

Total Deposit Appropriations	\$ 491,762.00
Salt Shed Appropriation	\$ (625,000.00)
Total Interest without SS	\$ (22,045.42)
<b>Left to bring back whole</b>	<b>\$ (155,283.42)</b>

\* Interest without Salt Shed Formula:

2024 (Principal + Transfers + 625,000)\*%of Interest Line

2025 (Principal+2024 Difference Salt Shed v Without + Transfers)\* % of Interest

2026 (Principal+2025 Difference Salt Shed v Without + Transfers)\* % of Interest

Note: December 2025 Interest \$2,187.99

**STABILIZATION TRUST ACCOUNT HISTORY AS OF 10/31/25**

Description	2026 Actual	2025 Actual	2024 Actual	2023 Actual	2022 Actual	2021 Actual	2020 Actual	2019 Actual
F/B STABILIZATION TRUST BALANCE	\$ 3,446,990.43	\$ 3,405,984.49	\$ 2,972,902.89	\$ 3,376,531.97	\$ 3,188,962.31	\$ 2,938,257.22	\$ 2,651,095.74	\$ 2,284,737.78
FC TRANSFERS	\$ -	\$ 261,809.00	\$ 128,978.00	\$ 130,819.00	\$ 180,582.00	\$ 220,913.06	\$ 309,484.00	\$ 223,429.00
INTEREST	\$ 41,005.94	\$ 171,272.60	\$ 92,392.92	\$ 56,750.66	\$ 70,123.09	\$ 66,248.42	\$ 56,509.96	\$ 41,425.35
OTHER TRANSFERS	\$ -	\$ -	\$ (625,000.00)					\$ (601,947.00)

Appropriations Since Salt Shed	
FY2024	\$ 128,978.00
FY2025	\$ 261,809.00
FY2026	\$ 100,975.00
<b>Total</b>	<b>\$ 491,762.00</b>
<b>Difference from Salt Shed Appropriation</b>	<b>\$ 133,238.00</b>
<b>Interest Since Salt Shed</b>	
FY2024	\$ 92,392.92
FY2025	\$ 171,272.60
FY2026 (YTD)	\$ 41,005.94
<b>Total</b>	<b>\$ 304,671.46</b>



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**Salt Shed Item - Finance Committee**

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**From** Brad E. Heglin <bheglin@gardner-ma.gov>

**Date** Mon 12/8/2025 7:14 PM

**To** Jayen Kumar <jkumar@gardner-ma.gov>

**Cc** Titi Siriphan <tsiriphan@gardner-ma.gov>

Greetings and salutations,

I wanted to flag, in case it was missed, that at the last full council meeting on an item pertaining to free cash/stabilization I made the following motion that was approved:

We accept the order appropriating \$100,975.00 from Free Cash to the City Stabilization Account

AND

**We direct the Finance Committee to study and report on the salt shed repayment issue.**

The bottom part, boldened and underlined, means a new item needs to be created for the next (not this upcoming 12/10 meeting but the subsequent one) finance committee agenda.

Thank you for your attention to this matter.

Sincerely,  
Brad

Woodford Electric, inc.

74 Sand St  
Gardner MA. 01440

# Estimate

Date	Estimate #
1/13/2026	4595

Name / Address
Gardner DPW 50 Manca Drive Gardner, Ma. 01440

Terms	Due Date	Project
Net 30	2/12/2026	

Description	Qty	Rate	Total
Install 1, 20' light pole with 2 flood heads to illuminate the entrance and the side lot. Lighting to be controlled with dusk to dawn sensors. Light pole will need excavation and concrete.	1	16,000.00	16,000.00
Install a flood light at the peak of the shed entrance to illuminate the area in the front of the shed.			
Install 2 high bay fixtures in the shed to illuminate the interior.			
Flood light and interior lighting to be controlled by a single pole switch located on the left side of the entrance. Excavation, backfill, concrete work by others.		0.00	0.00
		<b>Total</b>	\$16,000.00

Phone #
978-730-8870



**City of Gardner - Executive Department**  
**Mayor Michael J. Nicholson**

---

January 22, 2026

Hon. George C. Tyros  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant Street  
Gardner, MA 01440

RE: A Measure Authorizing a Contract of Up to Five (5) Years for Curbside Waste and Recycling Collection

Dear Mr. President and Councilors,

The General Laws of the Commonwealth require legislative approval for the City to enter into a contract for a period above three (3) years. This includes any extension options that allow for the contract period to be extended past three (3) years.

The City is looking to enter into a contract for up to five (5) years for curbside waste and recycling collection, as the current contract is up for renewal.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

AUTHORIZING A FIVE-YEAR CONTRACT PERIOD  
FOR CURBSIDE COLLECTION AND RECYCLABLES

VOTED: To authorize the City to enter into a contract not to exceed five (5) years to provide for curbside collection and recyclables, pursuant to the provisions of Massachusetts General Law, Chapter 30B, section 12 and under the terms outlined in the Purchasing Agent's January 14, 2025, Memorandum.

CITY OF GARDNER  
PURCHASING DEPARTMENT

Room 217 - City Hall  
95 Pleasant Street  
Gardner, MA 01440-2687



Joshua Cormier, Director  
jcormier@gardner-ma.gov  
Telephone (978) 632-0426

TO: Gardner City Council  
Mayor Michael J. Nicholson

FROM: Joshua Cormier, Purchasing Agent

DATE: January 14, 2025

SUBJECT: Request for 5-year contracts

According to MGL c 30B, any contract that exceeds three years must be approved by a majority vote by the City Council.

I respectfully request permission from the Gardner City Council to seek up to a five-year contract (including renewals) for the below listed projects. Following compliance with procurement requirements, all such contracts will continue only if the contracted vendor(s) is in good standing.

- Website Maintenance & Hosting
- Curbside Collection & Recyclables

My intention to seek a longer-term contract is to attract more competitive rates from vendors and to conduct more effective contract management.

If you have any questions or concerns, please feel free to contact me for additional details.

Westboro ~ Tyngsboro ~ Fitchburg

**Services provided to The City of GARDNER:**

EL Harvey will provide weekly curbside collection of MSW from residential homes, municipal buildings and school buildings.

EL Harvey will provide bi- weekly curbside collection of recycling from residential homes, municipal buildings and school building.

EL Harvey will provide ten weeks of yard waste pickup;

EL Harvey will help the City with household hazardous waste days that equal \$15,000 per year.

EL Harvey will offer two shred days for the City to use however they would like at no cost.

EL Harvey will work the City on sponsor events.

Total for all services listed above for Year 1, (July 1<sup>st</sup>, 2026- June 30<sup>th</sup> ,2027) will be:

Nine hundred fifteen thousand nine hundred fifty-seven dollars. (\$915,957.00)

**Disposal:** All MSW estimate 4,100 tons at One hundred fifteen dollars (\$110.00) per ton. Estimate Four hundred fifty-one thousand dollars (\$451,000.00)

**Recycle:** The cost to process the recyclables is estimated to 1400 tons at One hundred fifteen dollars (\$105.00) per ton. Estimate One hundred forty-seven thousand dollars (\$147,000.00)

**All in total** = One million five hundred sixty-nine thousand and fifty-seven dollars (\$1,569,057.00) per year this will be for July 1<sup>st</sup>, 2026, through June 30<sup>th</sup>, 2027.

**Recycling Center Roll off service:** Two (2) forty (40) yard open top roll off containers with “on call” service. Two (2) thirty (30) yard dome tops with “on call” service, the cost for a break away compactor for newsprint and cardboard would be \$300.00 per month rental. The cost of the pad would require a site visit as everyone is different, and we do not do them. We would be willing to work with the City and help with that cost.

Monthly rent: \$95.00 per container  
Compactor rental \$300.00 per month  
Haul charge: \$150.00 per haul  
Disposal: \$110.00 per ton  
Recycling: \$105.00 per ton  
Leaf & yard waste disposal no charge to City

A (3%) increase per year plus the prevailing wage will be added to the services provided cost for years 2-5.

A (3%) increase per year will be added to the disposal and recycling cost in years 2 and 3. Years 4 and 5 will be an increase of a flat \$5.00 per ton per year.

This quote does have all the schools front load containers included in it.

We will also not be charging any fuel charge which will save the City about \$85,000.00 per year.

Let me know if you have any questions.

Thank you,  
Mike



**City of Gardner - Executive Department**  
**Mayor Michael J. Nicholson**

---

January 22, 2026

Hon. George C. Tyros  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant Street  
Gardner, MA 01440

RE: A Measure Authorizing a Contract of Up to Five (5) Years for Website Hosting

Dear Mr. President and Councilors,

The General Laws of the Commonwealth require legislative approval for the City to enter into a contract for a period above three (3) years. This includes any extension options that allow for the contract period to be extended past three (3) years.

The City is looking to enter into a contract for up to five (5) years for hosting the City's website, as that contract is up for renewal.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

AUTHORIZING A FIVE-YEAR CONTRACT PERIOD  
FOR WEBSITE MAINTENANCE AND HOSTING SERVICES

VOTED: To authorize the City to enter into a contract not to exceed five (5) years to provide for website maintenance and hosting services, pursuant to the provisions of Massachusetts General Law, Chapter 30B, section 12 and under the terms outlined in the Purchasing Agent's January 14, 2025, Memorandum.

CITY OF GARDNER  
PURCHASING DEPARTMENT

Room 217 - City Hall  
95 Pleasant Street  
Gardner, MA 01440-2687



Joshua Cormier, Director  
jcormier@gardner-ma.gov  
Telephone (978) 632-0426

TO: Gardner City Council  
Mayor Michael J. Nicholson

FROM: Joshua Cormier, Purchasing Agent

DATE: January 14, 2025

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- Website Maintenance & Hosting
- Curbside Collection & Recyclables

My intention to seek a longer-term contract is to attract more competitive rates from vendors and to conduct more effective contract management.

If you have any questions or concerns, please feel free to contact me for additional details.



## Services Renewal Agreement

### Terms & Conditions

1. CivicPlus, LLC, d/b/a CivicPlus ("CivicPlus") will provide website support, maintenance and hosting for Gardner, MA ("Client") that includes all functionality as defined in this agreement ("Agreement").
2. The terms and conditions of this Services Renewal Agreement are intended to continue those relevant terms of the original services agreement for services signed between the Client and CivicPlus.

### Billing & Payment Terms

3. Fees for CivicPlus Annual Support, Maintenance & Hosting services shall be invoiced on July 1 of each Renewal Year, beginning July 1, 2021.
4. If the Client's account exceeds 60 days past due, Support will be discontinued until the Client's account is made current. If the Client's account exceeds 90 days past due, Annual Support, Maintenance & Hosting will be discontinued until the Client's account is made current. Client will be given 30 days notice prior to discontinuation of services for non-payment.
5. The Client will be invoiced electronically through email. Upon request CivicPlus will mail invoices and the Client will be charged a \$5.00 convenience fee.
6. Provided the Client's account is current, at any time the Client may request an electronic copy of the website graphic designs, the page content, all module content, all importable/exportable data, and all archived information ("Customer Content"). Client agrees to pay \$250 per completed request.
7. Client acknowledges and agrees that certain services for which Client is contracting hereunder may be rendered by or with third-party providers under contract with CivicPlus.

### Agreement Renewal

8. This Agreement term extends the original services agreement for a period of five years (60 months), beginning on July 1, 2021.
9. Either party may terminate the Annual Support, Maintenance & Hosting Agreement at the end of the contract term by providing the other party with 60 days written notice, prior to the contract renewal date.
10. In the event that neither party gives 60 days notice prior to the end of the initial or any subsequent term, this Agreement will automatically renew for an additional contract term.
11. In the event of early termination of this Agreement by the Client, full payment of the remainder of the contract is due within 15 days of termination.
12. Each year this Agreement is in effect, a technology investment and benefit fee of 5 percent (%) of the total Annual Support, Maintenance & Hosting costs will be applied.

### Support

13. CivicPlus will provide unlimited telephone support Monday-Friday, 7:00 am – 7:00 pm (Central Time) excluding holidays, for all trained Client staff. Emergency Support is provided on a 24/7/365 basis for emergency contacts named by the Client. Client is responsible for providing CivicPlus with contact updates.
14. Support includes providing technical support of the software, application support (pages and modules), and technical maintenance of Client's website. Client may request, at any time, additional page design, graphic design, user training, site modification, and custom programming to be contracted separately for an additional fee.
15. During the period of this Agreement and subsequent annual renewals, CivicPlus warrants that it will, without additional charge to the Client, take action to correct any problems or defects discovered in the software and reported to CivicPlus by the Client, such warranty to include ongoing maintenance upgrades and technical error correction.

**Service & License Renewal Agreement for Gardner, MA**

16. Client acknowledges that CivicPlus may continually develop, alter, deliver, and provide to the Client ongoing innovation to the Services, in the form of new features, functionality, and efficiencies. Accordingly, CivicPlus reserves the right to modify the Services from time to time. Any modifications or improvements to the Services listed on the SOW will be provided to the Client at no additional charge. In the event that CivicPlus creates new products or enhancements to the Services ("New Services"), and Client desires these New Services, then Client will have to pay CivicPlus the appropriate fee for the access to and use of the New Services.
17. CivicPlus provides online website statistics software at no extra charge. If Client desires to use other website statistic software, CivicPlus will provide the necessary log file access.

**Intellectual Property, Ownership & Content Responsibility**

18. Client assumes full responsibility for website content maintenance and content administration. Client, not CivicPlus, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use of all Customer Content.
19. Intellectual Property in the software or other original works created by or licensed to CivicPlus, including all source code, documents, and materials used in the Services ("CivicPlus Property") will remain the property of CivicPlus. CivicPlus Property specifically excludes Client Content. Client shall not (i) license, sublicense, sell, resell, reproduce, transfer, assign, distribute or otherwise commercially exploit or make available to any third party any CivicPlus Property in any way, except as specifically provided in the applicable SOW; (ii) adapt, alter, modify or make derivative works based upon any CivicPlus Property; (iii) create internet "links" to the CivicPlus Property software or "frame" or "mirror" any CivicPlus Property administrative access on any other server or wireless or internet-based device that may allow third party entities, other than Client, to use the Services; (iv) reverse engineer, decompile, disassemble or otherwise attempt to obtain the source code to all or any portion of the Services; or (v) access any CivicPlus Property in order to (a) build a competitive product or service, (b) build a product using similar ideas, features, functions or graphics of any CivicPlus Property, or (c) copy any ideas, features, functions or graphics of any CivicPlus Property. The CivicPlus name, the CivicPlus logo, and the product and module names associated with any CivicPlus Property are trademarks of CivicPlus, and no right or license is granted to use them outside of the licenses set forth in this Agreement.
20. Client owns the Customer Content, defined as website graphic designs, webpage or software content, module content, importable/exportable data, and archived information. Client will not own the CivicPlus, Property or its associated applications and modules.
21. The CivicPlus name, the CivicPlus logo, and the product and module names associated with the CivicPlus property are trademarks of CivicPlus, and no right or license is granted to use them.

**Taxes**

22. It is CivicPlus' policy to pass through sales tax in those jurisdictions where such tax is required. If the Client is tax-exempt, the Client must provide CivicPlus proof of their tax-exempt status, within fifteen (15) days of contract signing, and this agreement will not be taxed. If the Client's state taxation laws change, the Client will begin to be charged sales tax in accordance with their jurisdiction's tax requirements and CivicPlus has the right to collect payment from the Client for past due taxes.



Service & License Renewal Agreement for **Gardner, MA**

**Acceptance**

We, the undersigned, agreeing to the conditions specified in this document, understand and authorize the provision of services outlined in this Agreement.

DocuSigned by:

*Michael J. Melholson*

5/20/2021

Client

E429C2C295344CE...

Date

*Amy Kauder*

CivicPlus

5/24/2021

Date

**Sign and E-mail the entire contract with exhibits to:**

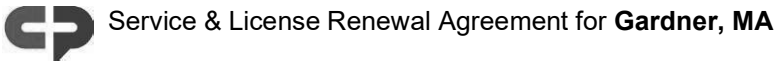
[Contracts@CivicPlus.com](mailto:Contracts@CivicPlus.com)

We will e-mail a counter-signed copy of the contract back to you so we can begin your project.

**CivicPlus does not require a physical copy of the contract, however, if you would like a physical copy of the contract, mail one (1) copy of the contract with original signature to:**

CivicPlus Contract Manager  
302 S. 4<sup>th</sup> Street, Suite 500  
Manhattan, KS 66502

Upon receipt of signed original, we will counter-sign and return the copy for your files.



**Annual Support, Maintenance and Hosting Fee**

<p><b>2021 Total Annual Support, Maintenance and Hosting Fee</b>                  Effective July 1, 2021 through June 30, 2022                  Includes:                  Custom Mobile App                  48-Month Recurring Redesign                  SSL Certificate</p>	<p><b>\$ 4,365.38</b></p>
<p><b>2022 Total Annual Support, Maintenance and Hosting Fee</b>                  Effective July 1, 2022 through June 30, 2023                  Includes:                  Custom Mobile App                  48-Month Recurring Redesign                  SSL Certificate</p>	<p><b>\$4,583.65</b></p>
<p><b>2023 Total Annual Support, Maintenance and Hosting Fee</b>                  Effective July 1, 2023 through June 30, 2024                  Includes:                  Custom Mobile App                  48-Month Recurring Redesign                  SSL Certificate</p>	<p><b>\$4,812.83</b></p>
<p><b>2024 Total Annual Support, Maintenance and Hosting Fee</b>                  Effective July 1, 2024 through June 30, 2025                  Includes:                  Custom Mobile App                  48-Month Recurring Redesign                  SSL Certificate</p>	<p><b>\$5,053.47</b></p>
<p><b>2025 Total Annual Support, Maintenance and Hosting Fee</b>                  Effective July 1, 2025 through June 30, 2026                  Includes:                  Custom Mobile App                  48-Month Recurring Redesign                  SSL Certificate</p>	<p><b>\$5,306.15</b></p>

<b>Annual Support, Maintenance &amp; Hosting Service Include the Following:</b>		
<b>Support</b>	<b>Maintenance of CivicPlus Application &amp; Modules</b>	<b>Hosting</b>
7 a.m. – 7 p.m. (CST) Monday – Friday (excluding holidays) 24/7 Emergency Support Dedicated Support Personnel 4-hour Response During Normal Hours Usability Improvements Integration New & Upgraded Services Proactive Support for Updates & Fixes Online Training Manuals Monthly Newsletters Routine Follow-up Check-ins	Install Service Patches for OS Fixes Improvements Integration Testing Development Usage License Upgrades	DNS Consulting & Maintenance Monitor Bandwidth-Router Traffic Redundant ISP Redundant Cooling Diesel Powered Generator Daily Tape Backup Intrusion Detection & Prevention Antivirus Protection Upgrade Hardware Shared Web/SQL Server



*City of Gardner - Executive Department*

**Mayor Michael J. Nicholson**

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January 23, 2026

**George C. Tyros**  
**President**  
**Gardner City Council**  
**95 Pleasant Street**  
**Gardner, MA 01440**

**RE: Free Cash Appropriation Request – Fire Department Grant Match**

Dear Mr. President and Councilors,

Attached, please find an appropriation request in the amount of \$35,200 to cover the grant match for the replacement of our portable radios for our Fire Department. The FEMA Assistance to Firefighters Grant (AFG) provided \$330,856.32 for the replacement of the radios with the total cost being \$365,975. These radios are over 15 years old and in need of replacement to ensure our public safety personnel can keep themselves and the public as safe as possible.

I want to thank all those involved in securing this grant, which allows the City to make much needed equipment upgrades at minimal cost to the Gardner taxpayer.

An order for the transfer has been included with this letter.

Please do not hesitate to reach out with any questions.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

Be it Ordered by the City Council

AN ORDER APPROPRIATING FROM FREE CASH TO THE FIRE DEPARTMENT – NEW EQUIPMENT ACCOUNT

ORDERED: That the sum of Thirty-Five Thousand Two Hundred Dollars and No Cents (\$35,200.00) be appropriated from the Free Cash to the Fire Department – New Equipment Account for the sole and exclusive purpose to cover the grant match for the replacement of portable radios for the Fire Department;

FURTHER ORDERED: That said appropriation shall be expended only for the purpose stated herein, and no portion of this appropriation shall be used for any other purpose, whether directly or indirectly;

FURTHER ORDERED: That upon completion of the stated purpose, or upon determination by the Mayor that no further expenditures are required for said purpose, any unexpended or unencumbered balance shall revert to the General Fund, if not otherwise prescribed by Mass General Laws, and shall not be transferred, repurposed, or re-appropriated except by a separate vote of the City Council.



# CITY OF GARDNER

**FIRE DEPARTMENT**  
70 CITY HALL AVENUE  
GARDNER, MA 01440-2671

**OFFICE OF FIRE CHIEF**  
**GREGORY F. LAGOY**

**(978) 632-1616 Ext. 5**  
**FAX (978) 630-4028**

January 20, 2026

Mayor Michael Nicholson  
Gardner City Hall  
95 Pleasant Street  
Gardner, MA 01440

Dear Mayor Nicholson,

As you are aware, the Fire Department was recently awarded a FEMA Assistance to Firefighters Grant (AFG) for the much-needed replacement of our current 15+ year old portable radios. Due to manufacturer price increases since the grant application was prepared in late 2024 and the addition of several operationally-required options, an amendment to the grant award was necessary and the total number of radios to be purchased was reduced from 42 to 38. The total purchase price for these new portable radios is \$365,975.00, with the federally-funded portion being \$330,856.32. This grant requires a match from the City in the amount of \$35,118.68.

The Fire Department will not be able to fund this through the regular operating budget, therefore I respectfully request a Free Cash appropriation to cover this expense.

Please contact me with any questions.

Respectfully,

Gregory F. Lagoy  
Fire Chief



*City of Gardner - Executive Department*

**Mayor Michael J. Nicholson**

---

January 23, 2026

**George C. Tyros**  
**President**  
**Gardner City Council**  
**95 Pleasant Street**  
**Gardner, MA 01440**

**RE: Free Cash Appropriation Request – Police Vehicles**

Dear Mr. President and Councilors,

Attached, please find an appropriation request in the amount of \$201,000 for the purchase of three new police vehicles for the Gardner Police Department.

This is being done in accordance with our existing vehicle rotation program that our department has been following in recent years to ensure that our fleet remains in up to date, safe conditions. In this request is the purchase for one patrol pick-up truck in order to respond to the department's needs surrounding street shutdowns and transportation of supplies. This is a purchase that responds to a specific need and does not change the department's traditional purchase of interceptor cruisers.

Due to market constraints with these vehicles, I anticipate these vehicles will not be available to be in service for a few months' time. Purchasing them now keeps us on track with our vehicle rotation schedule.

Our rotation schedule suggests that the City purchases three (3) police cruisers a year to keep the fleet up to the best level possible.

Please do not hesitate to reach out with any questions.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

Be it Ordered by the City Council

AN ORDER APPROPRIATING FROM FREE CASH TO THE POLICE DEPARTMENT –  
NEW VEHICLE ACCOUNT

ORDERED: That the sum of Two Hundred One Thousand Dollars and No Cents (\$201,000.00) be appropriated from the Free Cash to the Police Department – New Vehicle Account for the sole and exclusive purpose of purchasing three new police vehicles, and other costs related to the purchase or outfitting of those vehicles;

FURTHER ORDERED: That said appropriation shall be expended only for the purpose stated herein, and no portion of this appropriation shall be used for any other purpose, whether directly or indirectly;

FURTHER ORDERED: That upon completion of the stated purpose, or upon determination by the Mayor that no further expenditures are required for said purpose, any unexpended or unencumbered balance shall revert to the General Fund, if not otherwise prescribed by Mass General Laws, and shall not be transferred, repurposed, or re-appropriated except by a separate vote of the City Council.



# CITY OF GARDNER POLICE DEPARTMENT

200 Main Street  
Gardner, Massachusetts 01440  
Phone: (978) 632-5600  
Fax: (978) 632-9045



Eric P. McAvene  
Chief of Police

Nicholas P. Maroni  
Deputy Chief of Police

September 25, 2025

The Honorable Michael J. Nicholson, Mayor  
Gardner City Hall  
95 Pleasant Street  
Gardner, MA 01440

Re: Request for Patrol Pickup Truck

Dear Mayor,

We are requesting free cash funds to purchase a patrol-rated pickup truck. The pickup truck will be assigned to the shift supervisor for their patrol/supervisory duties. This will be the first of requests for three replacement cruisers.

During our research for new patrol vehicles, we looked at the needs and requirements for each shift. We found that the pickup trucks offered much more storage space for various equipment that may be needed day to day. The shift supervisor will carry everything they currently carry in a cruiser, but will also carry signs, cones and barricades to shut down roads and other areas as needed. This will give us the ability to safely and immediately shut down areas with limited staffing. The truck will also be used to move around our radar trailer and other equipment trailers we currently have.

We are not shifting away from traditional patrol vehicles (Ford Interceptor). The purchase of this vehicle is to address specific areas of need within the Gardner Police Department.

Very truly yours,

Eric P. McAvene  
Chief of Police



11769  
Quote

#QUO4309

8/14/2025

McGovern MHQ Inc

401 ELM ST  
MARLBOROUGH MA 01752  
United States

Bill To

GARDNER POLICE DEPT  
200 MAIN ST  
GARDNER MA 01440  
United States

Ship To

DEPUTY CHF NICK MARONI  
GARDNER POLICE DEPT  
200 MAIN ST  
GARDNER MA 01440  
United States

Sales Rep	PO #	Memo	Expected Ready Date
Tessa Zilonis		BUDGET QUOTE CUSTOMER PROVIDED VIN FROM LEOMINSTER STOCK KM8RGES2XTU021770 STK #HN3222 SUBJECT TO AVAILABILITY	

VIN	Make	Model	Color
-----	------	-------	-------

Quantity	Item	Description	Contract ID	Rate	Amount
1	NEW ITEM	HYUNDAI BODY CODE J2422A65 2026 HYUNDAI PALISADE SEL CONVENIENCE AWD	GBPC/ BAPERN	\$43,456.00	\$43,456.00
1	NEW ITEM	OPTION CODE A2B BLACK EXTERIOR PAINT	GBPC/ BAPERN	\$0.00	\$0.00
1	NEW ITEM	OPTION CODE NNB BLACK H-TEX LEATHERETTE SEAT TRIM INTERIOR	GBPC/ BAPERN	\$0.00	\$0.00
1	MISCELLANEO US-NON INVENTORY	3.5L V6 GAS ENGINE WITH 8 SPEED AUTOMATIC TRANSMISSION	GBPC/ BAPERN	\$0.00	\$0.00
1	CFM	CARPETED FLOOR MATS	GBPC/ BAPERN	\$226.72	\$226.72
1	CN	CARGO NET	GBPC/ BAPERN	\$52.00	\$52.00
1	CO	CARGO ORGANIZER	GBPC/ BAPERN	\$120.64	\$120.64
1	CT	CARGO TRAY	GBPC/ BAPERN	\$147.68	\$147.68
1	FK	FIRST AID KIT	GBPC/ BAPERN	\$39.52	\$39.52
1	TINT25	TINT FRONT DOOR GLASS 35% ADD FRONT WINDSHIELD STRIP	GBPC/ BAPERN	\$275.00	\$275.00
1	NEW ITEM	SET OF (4) WINDOW VENT SHADES (PART #TBD)	GBPC/ BAPERN	\$160.00	\$160.00
1	Wire Harness - Admin	Wire Harness - Admin	GBPC/ BAPERN	\$545.00	\$545.00





11769  
Quote

#QUO4309

8/14/2025

Quantity	Item	Description	Contract ID	Rate	Amount
2	<b>EMPS2STS5RB W</b>	MPOWER 4" DUAL COLOR STUD MOUNT BLUE/WHITE FRONT GRILLE	GBPC/ BAPERN	\$240.00	\$480.00
2	<b>PMP2BKEDGE</b>	90 DEGREE EDGE CLIP BRACKET	GBPC/ BAPERN	\$10.00	\$20.00
2	<b>EMPS2STS5RB W</b>	MPOWER 4" DUAL COLOR STUD MOUNT BLUE/WHITE IN FRONT UPPER INTERIOR GLASS OVER PASSENGER SIDE VISOR	GBPC/ BAPERN	\$240.00	\$480.00
2	<b>PMP2WSddb</b>	SOUNDOFF FASCIA DUAL 4" SHROUD	GBPC/ BAPERN	\$20.00	\$40.00
2	<b>ENFSGS3E</b>	NFORCE DECK/GRILLE MNT LGT BLU/ WHT IN REAR CARGO SIDE GLASS LOWER CENTER: 1/SIDE	GBPC/ BAPERN	\$265.00	\$530.00
4	<b>EMPS2STS5RB W</b>	MPOWER 4" DUAL COLOR STUD MOUNT BLUE/RED MOUNTED UPPER INTERIOR GATE GLASS	GBPC/ BAPERN	\$240.00	\$960.00
2	<b>PMP2WSddb</b>	SOUNDOFF FASCIA DUAL 4" SHROUD	GBPC/ BAPERN	\$20.00	\$40.00
1	<b>ETFBSN-P</b>	FLASHER FOR LED TAIL LAMP & B/U LED (SUBJECT TO COMPATABILITY)	GBPC/ BAPERN	\$175.00	\$175.00
1	<b>ETSA200R</b>	200 Series Compact Siren, ECE R10.05 Certified, w/ Remote Amplifier & Remote Switch Panel, 10-30v - 100 watt single-tone, no PA	GBPC/ BAPERN	\$540.00	\$540.00
1	<b>ETSS100J</b>	SPEAKER 100J 100WATT W/UNIVERSAL BRK	GBPC/ BAPERN	\$303.00	\$303.00
1	<b>NEW ITEM</b>	BEHIND GRILLE VEHICLE SPECIFIC SIREN SPEAKER BRACKET PART #TBD	GBPC/ BAPERN	\$40.00	\$40.00
1	<b>DELIVERY FEE</b>	DELIVERY FEE: COVERED UNDER CONTRACT	GBPC/ BAPERN	\$0.00	\$0.00
1	<b>SHOP SUPPLIES</b>	SHOP SUPPLIES ADMIN	GBPC/ BAPERN	\$190.00	\$190.00





11769  
Quote

#QUO4309

8/14/2025

**Subtotal** \$48,820.56

**Tax (0%)** \$0.00

**Total** \$48,820.56

**TERMS AND CONDITIONS**

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**ORDER ACKNOWLEDGEMENT**

By signing this document you are agreeing to the above terms and conditions of this order from McGovern MHQ, Inc.

\_\_\_\_\_

Print Name

\_\_\_\_\_

Title

\_\_\_\_\_

Signature



QUO4309



11769  
Quote

#QUO4274

1/16/2026

McGovern MHQ Inc

401 ELM ST  
MARLBOROUGH MA 01752  
United States

Bill To

GARDNER POLICE DEPT  
200 MAIN ST  
GARDNER MA 01440  
United States

Ship To

DEPUTY CHF NICK MARONI  
GARDNER POLICE DEPT  
200 MAIN ST  
GARDNER MA 01440  
United States

Sales Rep	PO #	Memo	Expected Ready Date
Tessa Zilonis		FY26 LINE PIU BUDGET QUOTE	

VIN	Make	Model	Color
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Quantity	Item	Description	Contract ID	Rate	Amount
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Description

VEHICLE

1	K8A	2026 FORD POLICE INTERCEPTOR UTILITY AWD GAS VERSION	GBPC/ BAPERN	\$44,796.00	\$44,796.00
1	UM	BLACK EXTERIOR PAINT	GBPC/ BAPERN	\$0.00	\$0.00
1	99B	3.3L TI-VCT V6 FFV ENGINE	GBPC/ BAPERN	\$0.00	\$0.00
1	44U	10 SPEED ELECTRONIC AUTOMATIC TRANSMISSION	GBPC/ BAPERN	\$0.00	\$0.00
1	51R	DRIVER SIDE PILLAR MOUNTED LED SPOT LAMP	GBPC/ BAPERN	\$388.00	\$388.00
1	MISCELLANEO US-NON INVENTORY	2025 MODEL YEAR STANDARD EQUIPMENT: SMALL CENTER HUB WHEEL COVERS REAR A/C CONTROLS DARK CAR RED/WHITE DOME LIGHT CARGO AREA LCD DASH DISPLAY ENGINE IDLE FEATURE KEYLESS ENTRY (4) FOBS BLIND SPOT MONITORING CROSS TRAFFIC BRAKE ASSIST PERIMETER ALERT REVERSE SENSING SAFETY SYSTEM POWER HEATED EXTERIOR MIRRORS	GBPC/ BAPERN	\$0.00	\$0.00

VEHICLE SUB

\$45,184.00

CONTRACT  
EQUIP

1	TINT25	TINT WINDOWS FRONT ONLY 35% PLUS FRONT W/S STRIP	GBPC/ BAPERN	\$275.00	\$275.00
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QUO4274





11769  
Quote

#QUO4274

1/16/2026

Quantity	Item	Description	Contract ID	Rate	Amount
1	Labor	FLASH TAIL LIGHT RING TO BLUEPRINT	GBPC/BAPERN	\$125.00	\$125.00
1	ENGSA5200RSR	REMOTE 500 SIREN FOR BLUEPRINT PACKAGE - ROTARY CONTROLLER WITH (3) POSITION SLIDE SWITCH	GBPC/BAPERN	\$2,754.00	\$2,754.00
2	ENGND04102	REMOTE NODES INCLUDED	GBPC/BAPERN	\$0.00	\$0.00
2	ENGHNK05	CENTRAL CONTROLLER HARNESS INCLUDED	GBPC/BAPERN	\$0.00	\$0.00
2	ETSS100J	SIREN SPEAKER 100W BEHIND GRILLE INCLUDED	GBPC/BAPERN	\$0.00	\$0.00
2	ETSSVBK01	2020 - 2025 PIU SPEAKER BRACKET INCLUDED	GBPC/BAPERN	\$0.00	\$0.00
1	ENGLMK013	LINK MODULE	GBPC/BAPERN	\$425.00	\$425.00
1	ENGSYMD01	SYNC MODULE	GBPC/BAPERN	\$350.00	\$350.00
1	ETSKLF201	AFTERSHOCK SIREN SYSTEM 2 SPEAKER UNV BKT	GBPC/BAPERN	\$1,080.00	\$1,080.00
1	ETSSLFVBK09	LFRAME MOUNT PIU	GBPC/BAPERN	\$0.00	\$0.00
1	ETSSLFVBK07	LFRAME MOUNT BRACKET	GBPC/BAPERN	\$0.00	\$0.00
1	ECVDMLTAL00	LED WHITE/RED DOME LIGHT ON ROOFLINE ABOVE FRONT CENTER CONSOLE	GBPC/BAPERN	\$150.00	\$150.00
1	C-VS-1012-INUT-2-H	VS CONSOLE 22' ANGLED 20-25 PIU HOUSING ONLY	GBPC/BAPERN	\$790.00	\$790.00
1	CUP2-1001	DUAL INTERNAL CUP HOLDERS	GBPC/BAPERN	\$65.00	\$65.00
1	C-ARM-103	ARMREST TOP MOUNT FLIP UP	GBPC/BAPERN	\$165.00	\$165.00
1	C-LP2-USB-BL2	CONSOLE ACCESSORY BRACKET KIT W/ (2) LIGHTER PLUG OUTLETS & (1) USB-C & USB TYPE A DUAL PORT CHARGER	GBPC/BAPERN	\$195.00	\$195.00
1	C-AP-0325-1	3" Accessory Pocket 2.5" Deep	GBPC/BAPERN	\$65.00	\$65.00
1	C-EB40-SO5-1P	1 PIECE EQUIPMENT MOUNTING BRACKET 4" FOR SOUND OFF SIGNAL 500 SERIES	GBPC/BAPERN	\$0.00	\$0.00
2	MMSU1	MAGNETIC MICROPHONE CLIP	GBPC/BAPERN	\$64.00	\$128.00
2	C-MCB	MICROPHONE MOUNTING BRACKET	GBPC/BAPERN	\$16.00	\$32.00
1	C-PM-124-PC	BROTHER POCKET JET PRINTER MOUNT FOR PIU	GBPC/BAPERN	\$311.00	\$311.00





11769  
Quote

#QUO4274

1/16/2026

Quantity	Item	Description	Contract ID	Rate	Amount
1	74304	STRION LED FLASHLIGHT WITH CHARGER	GBPC/BAPERN	\$243.00	\$243.00
1	TM1133INTUT IL20	TREMCO INTERCEPTOR UTILITY 2020	GBPC/BAPERN	\$270.00	\$270.00
1	PRPSP4704UIN NT20A	CENTER SLIDING POLY WINDOW FULL STEEL CAGE PIU 2020+ BEHIND FRONT BUCKET SEATS	GBPC/BAPERN	\$1,525.00	\$1,525.00
1	WB47NPUINT 20	STEEL WINDOW BARS	GBPC/BAPERN	\$486.00	\$486.00
1	DPCP47UINT20	BLACK ABS, DOOR PANEL COVER PLATES (SET)	GBPC/BAPERN	\$162.00	\$162.00
1	S4705UINT20 OSB	STANDARD TRANSPORT SEAT PIU 2020+ WITH PLEXY CARGO BARRIER & OUTBOARD OFFICER SAFETY BELT	GBPC/BAPERN	\$2,450.00	\$2,450.00
1	FP47UINT20	FLOOR PAN ABS CHARCOAL GREY PIU 2020	GBPC/BAPERN	\$450.00	\$450.00
1	1082E	GUN LOCK BETWEEN FRONT BUCKET SEATS BEHIND CONSOLE	GBPC/BAPERN	\$992.00	\$992.00
1	25010	MOUNTING RAIL	GBPC/BAPERN	\$54.00	\$54.00
2	3SRCCDCR	3" ROUND SPLIT RED WHITE DOME LED ON INTERIOR REAR GATE	GBPC/BAPERN	\$150.00	\$300.00
1	PLSW30	ROCKER SWITCH ON-OFF-ON. MOUNT ON DRIVER SIDE CARGO PANEL	GBPC/BAPERN	\$0.00	\$0.00
1	SUV392000P	ESTES AWS 2.0 PREMIUM WEAPONDS LOCKER	GBPC/BAPERN	\$1,825.00	\$1,825.00
1	F39000	FENCE PACKAGE 2.0	GBPC/BAPERN	\$225.00	\$225.00
1	AD38-000	AUXILIARY DRAWER	GBPC/BAPERN	\$355.00	\$355.00
1	ET36-T-000	ELECTRONICS TRAY WITH TALL BRACKET	GBPC/BAPERN	\$325.00	\$325.00
1	FEF2020KIT	2020+ PIU FLOOR INSTALL KIT	GBPC/BAPERN	\$270.00	\$270.00
1	G3RADAR2KD MPHFULL	G3 RADAR WITH DUAL KA ANTENNA	GBPC/BAPERN	\$2,795.00	\$2,795.00
1	Labor	INSTALL CUSTOMER SUPPLIED RADIO	GBPC/BAPERN	\$330.00	\$330.00
1	GP-IN2148	GPSD+/C29/C32/C23/CABLES KIT	GBPC/BAPERN	\$495.00	\$495.00
1	C23F5-F	ANTENNA, FME MPL 5M CS23 CABLE	GBPC/BAPERN	\$15.00	\$15.00
1	BCD996P2	SCANNER DIGITAL BEARCAT TRUNK TRACKER V	GBPC/BAPERN	\$948.00	\$948.00





Quantity	Item	Description	Contract ID	Rate	Amount
1	<b>NMOKUD20M PL</b>	NMO 3/4" MOUNT/ MINI-U 20' - SCANNER ANTENNA CABLE	GBPC/ BAPERN	\$33.00	\$33.00
1	<b>BMAXSCAN1000</b>	SCANNER ANTENNA	GBPC/ BAPERN	\$40.00	\$40.00
1	<b>Labor</b>	INSTALL SUPPLIED COMPUTER, MOUNT & ACCESSORIES	GBPC/ BAPERN	\$595.00	\$595.00
1	<b>Labor</b>	TRANSFER LICENSE PLATE READER SYSTEM		\$695.00	\$695.00
1	<b>DELIVERY FEE</b>	DELIVERY FEE: NOT APPLICABLE. TO BE PICKED UP AT SHREWSBURY LOCATION	GBPC/ BAPERN	\$0.00	\$0.00
1	<b>SHOP SUPPLIES</b>	SHOP SUPPLIES	GBPC/ BAPERN	\$270.00	\$270.00
<b>CONTRACT EQUIP SUB</b>					\$32,431.50
				<b>Subtotal</b>	\$77,615.50
				<b>Tax (0%)</b>	\$0.00
				<b>Total</b>	\$77,615.50

**TERMS AND CONDITIONS**

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**ORDER ACKNOWLEDGEMENT**

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\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature





11769  
Quote

#QUO4298

8/13/2025

McGovern MHQ Inc

401 ELM ST  
MARLBOROUGH MA 01752  
United States

Bill To

GARDNER POLICE DEPT  
200 MAIN ST  
GARDNER MA 01440  
United States

Ship To

DEPUTY CHF NICK MARONI  
GARDNER POLICE DEPT  
200 MAIN ST  
GARDNER MA 01440  
United States

Sales Rep	PO #	Memo	Expected Ready Date
Tessa Zilonis		F150 RESPONDER BUDGET QUOTE REV 3: 1/16/2026	

VIN	Make	Model	Color
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Quantity	Item	Description	Contract ID	Rate	Amount
1	W1P	2026 FORD F150 4X4 POLICE RESPONDER	GBPC/BAPERN	\$47,376.00	\$47,376.00
1	UM	BLACK EXTERIOR PAINT WITH HEAVY DUTY BLACK CLOTH INTERIOR 40/BLANK/40	GBPC/BAPERN	\$0.00	\$0.00
1	18B	BLACK PLATFORM RUNNING BOARDS	GBPC/BAPERN	\$247.00	\$247.00
1	54R	MANUAL FOLDING POWER HEATED EXTERIOR MIRRORS WITH turn signal	GBPC/BAPERN	\$392.00	\$392.00
1	595	FOG LAMPS	GBPC/BAPERN	\$140.00	\$140.00
1	59E-Resp	DRIVER SIDE "A" PILLAR MOUNTED LED SPOT LAMP	GBPC/BAPERN	\$392.00	\$392.00
1	924	REAR WINDOW PRIVACY GLASS WITH ELECTRIC DEFROSTER	GBPC/BAPERN	\$97.00	\$97.00
1	67P	REMOTE KEYLESS ENTRY (LESS PATS AND KEYPAD) WITH (4) REMOTES	GBPC/BAPERN	\$339.00	\$339.00
1	DELIVERY FEE	DELIVERY FEE: WAIVED, CUST TO PICK UP @ SHREWSBURY	GBPC/BAPERN	\$0.00	\$0.00
<b>VEHICLE SUB</b>					<b>\$48,983.00</b>
1	94975	SET OF (4) WINDOW VENT SHADES 15-22 F150	GBPC/BAPERN	\$160.00	\$160.00
1	TINT25	TINT FRONT DOOR WINDOWS 35% - ADD FRONT WINDSHIELD STRIP	GBPC/BAPERN	\$275.00	\$275.00
1	GRAPHICS-INHOUSE	CUSTOMER SPECIFIC GRAPHICS KIT: GHOST STYLE UNIT # TBD	GBPC/BAPERN	\$945.00	\$945.00
1	GRAPHICS-INHOUSE	DOOR JAMB KIT WHITE REFLECTIVE	GBPC/BAPERN	\$175.00	\$175.00





11769  
Quote

#QUO4298

8/13/2025

Quantity	Item	Description	Contract ID	Rate	Amount
1	Wire Harness - Patrol & Slick Top	POWER DISTRIBUTION WIRE HARNESS FOR FULL BUILD PATROL	NON CONTRA CT	\$870.00	\$870.00
2	EMPS2STS5RBW	MPOWER 4" TRI COLOR STUD MOUNT BLUE/WHITE IN FRONT UPPER GRILLE	GBPC/BAPERN	\$240.00	\$480.00
2	PMP2BKEDGE	90 DEGREE EDGE CLIP BRACKET	GBPC/BAPERN	\$10.00	\$20.00
0.5	Labor	FLASH FOG LIGHTS TO BLUE PRINT	GBPC/BAPERN	\$125.00	\$62.50
2	ELUC3H010E	HIDE AWAY, UNDER COVER, DUAL BLUE/WHITE - MOUNT IN FOG LIGHT AREA FACING OUTWARD TO SIDES OF VEHICLE	GBPC/BAPERN	\$225.00	\$450.00
1	NEW ITEM	EMPLB020R6-4Q3. MPOWER EXTERIOR FULL SIZE LIGHTBAR- BLUE/WHITE FRONT BLUE/AMBER REAR WITH TWO RED/AMBER	GBPC/BAPERN	\$3,806.00	\$3,806.00
1	ENGSA5200RSR	REMOTE 500 SIREN FOR BLUEPRINT PACKAGE	GBPC/BAPERN	\$2,754.00	\$2,754.00
2	ENGND04102	REMOTE NODES INCLUDED	GBPC/BAPERN	\$0.00	\$0.00
1	ENGHNK05	18" HARNESS KIT FOR REMOTE NODES INCLUDED	GBPC/BAPERN	\$0.00	\$0.00
2	ETSS100J	100W SIREN SPEAKERS INCLUDED - BEHIND GRILLE	GBPC/BAPERN	\$0.00	\$0.00
2	NEW ITEM	SPEAKER BRACKET TBD INCLUDED	GBPC/BAPERN	\$0.00	\$0.00
1	ENGLMK013	LINK MODULE	GBPC/BAPERN	\$425.00	\$425.00
1	ENGSYMD01	SOUNDOFF BLUEPRINT SYNC MODULE	GBPC/BAPERN	\$350.00	\$350.00
1	ETSKLF201	AFTERSHOCK LOW FREQUENCY SIREN SYSTEM 2 SPEAKER	GBPC/BAPERN	\$1,080.00	\$1,080.00
1	NEW ITEM	SPEAKER BRACKETS TBD INCLUDED	GBPC/BAPERN	\$0.00	\$0.00
2	EMPS2QMS5RBW	MPOWER 4" FASCIA 18-LED - BLUE WHITE ON FRONT SIDE FENDER UNDER EMBLEM	GBPC/BAPERN	\$240.00	\$480.00
2	EMPS2STS5RBW	MPOWER 4" DUAL COLOR STUD MOUNT BLUE/WHITE REAR DOOR GLASS LOWER	GBPC/BAPERN	\$240.00	\$480.00
2	PMP2BKDGJ	FASCIA STUD MNT 90 DEGREE BRACKET	GBPC/BAPERN	\$10.00	\$20.00
1	Labor	FLASH TAIL LAMPS AND BACK UP LIGHTS TO BLUEPRINT	GBPC/BAPERN	\$125.00	\$125.00





11769  
Quote

#QUO4298

8/13/2025

Quantity	Item	Description	Contract ID	Rate	Amount
1	<b>OXFORD BEDLINER</b>	BEDLINER APPLIED BY MHQ OXFORD for Marlboro or Middletown Sales Orders	GBPC/ BAPERN	\$875.00	\$875.00
1	<b>TFX3709</b>	TONNEAU COVER TFX TRI FOLD HARD BLACK		\$1,465.00	\$1,465.00
1	<b>T- FDFSEM1-15S- PC-HP-PW</b>	F-Series Mag 1 Dwr Half Width 5' 6", A-Wthr, Passenger Side Magnum Height TruckVault Vehicle Year: 2024 Bed Length: 5' 6" Heavy Duty Exterior Coating Drawer Interior Carpet: Cinder Compression Lock	GBPC/ BAPERN	\$3,375.00	\$3,375.00
2	<b>EMPS2QMS5R BW</b>	MPOWER 4" FASCIA 18-LED - RED/BLU/WHT - MOUNTED BETWEEN REAR BUMPER & LOWER GATE	GBPC/ BAPERN	\$240.00	\$480.00
1	<b>TM1133- F150-24</b>	TREMCO ANIT THEFT DEVISE FORD F150 2024-2025	GBPC/ BAPERN	\$270.00	\$270.00
1	<b>P1000FT21A</b>	PRO-CELL 1/2 PART F150 RESPONDER 2021+	GBPC/ BAPERN	\$2,300.00	\$2,300.00
1	<b>1082-E-AR</b>	WRS 1082-E-AR, Electronic, 8-second delay - For AR/M4 w/Mil-Spec lower receiver with 2 MA209 keys ON DRIVER SIDE OF SINGLE CELL	GBPC/ BAPERN	\$992.00	\$992.00
1	<b>25010</b>	MOUNTING RAIL	GBPC/ BAPERN	\$54.00	\$54.00
1	<b>C-VSW-3000- F150-2-H</b>	CONSOLE VEHICLE SPECIFIC F150 RESPND '21+ ANGLED	GBPC/ BAPERN	\$972.00	\$972.00
1	<b>C-ARPB-1014</b>	Brother Arm Rest Printer Bracket: Top Mount	GBPC/ BAPERN	\$289.00	\$289.00
1	<b>93904</b>	I80 USB Vehicle Kit - Includes 93860, 93863, 93882, and one roll of perforated paper w/black mark	GBPC/ BAPERN	\$595.00	\$595.00
1	<b>C-LP2-USB- BL2</b>	Console Accessory Bracket Kit with 2 Lighter Plug Outlets W/ 1 USB-C & USB Type A Dual Port Charger & 2 Blanks for Rectangular Accessories	GBPC/ BAPERN	\$195.00	\$195.00
1	<b>C-AP-0325-1</b>	3" Accessory Pocket 2.5" Deep	GBPC/ BAPERN	\$65.00	\$65.00
2	<b>MMSU1</b>	MAGNETIC MIC CLIP SINGLE UNIT	GBPC/ BAPERN	\$64.00	\$128.00
2	<b>CMCB</b>	MIC CLIP BRACKET	GBPC/ BAPERN	\$16.00	\$32.00
1	<b>C-EB40-SO5-1P</b>	1-Piece Equipment Mounting Bracket 4" Mounting Space Fits SoundOff Signal 500 Series	GBPC/ BAPERN	\$0.00	\$0.00
1	<b>Labor</b>	INSTALL SUPPLIED COMPUTER, MOUNT & ACCESSORIES	GBPC/ BAPERN	\$595.00	\$595.00





Quantity	Item	Description	Contract ID	Rate	Amount
1	Labor	INSTALL SUPPLIED 2 WAY POLICE RADIO & ANTENNA	GBPC/BAPERN	\$330.00	\$330.00
1	NMOKUD20M PL	NMO 3/4" MOUNT/ MINI-U 20' ANTENNA CABLE	GBPC/BAPERN	\$0.00	\$0.00
1	G3RADAR2KD MPHFULL	G3 WITH DUAL KA ANTENNA	GBPC/BAPERN	\$2,795.00	\$2,795.00
1	75712	FLASHLIGHT STINGER LED W/DC COMPACT CHARGER - CUSTOMER REQUESTING YELLOW VERSION	GBPC/BAPERN	\$243.00	\$243.00
1	SHOP SUPPLIES	SHOP SUPPLIES	GBPC/BAPERN	\$270.00	\$270.00
	Trade In Credit	THIS IS THE TRADE CREDIT FOR YOUR VEHICLE 2018 FORD PIU LINE UNIT #90 1FM5K8AR0JGB92181 (VALUE SUBJECT TO CHANGE DUE TO TIME BETWEEN QUOTE AND DELIVERY)		(\$2,500.00)	(\$2,500.00)
	Trade In Credit	THIS IS THE TRADE CREDIT FOR YOUR VEHICLE 2012 FORD TAURUS 1FAHP2HW3CG106799 (VALUE SUBJECT TO CHANGE DUE TO TIME BETWEEN QUOTE AND DELIVERY)		(\$1,500.00)	(\$1,500.00)
				<b>Subtotal</b>	\$74,260.50
				<b>Tax (0%)</b>	\$0.00
				<b>Total</b>	\$74,260.50

**TERMS AND CONDITIONS**

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**ORDER ACKNOWLEDGEMENT**

By signing this document you are agreeing to the above terms and conditions of this order from McGovern MHQ, Inc.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature






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**FW: Gardner PD Fleet Spreadsheet**

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**From** Mayor <Mayor@gardner-ma.gov>  
**Date** Thu 2/5/2026 11:48 AM  
**To** Jayen Kumar <jkumar@gardner-ma.gov>

 1 attachment (318 KB)  
SGPD-AdminK26020512220.pdf;

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**From:** Eric McAvene <emcavene@gardner-ma.gov>  
**Sent:** Thursday, February 5, 2026 11:41 AM  
**To:** Mayor <Mayor@gardner-ma.gov>  
**Subject:** Gardner PD Fleet Spreadsheet

Good morning Mayor,

I have attached the spreadsheet that tracks our fleet. The blocks 25, 32, 36 and 100 are to be junked shortly. Block 84 has already been traded last year toward previous purchases, but had not been removed. Blocks 11 and 29 are assigned to the drug unit and have been completely redacted. The blocks 20, 26 and 90 are the cruisers being traded this year toward the purchase of the new cruisers.

I hope this helps. If you, or any of the councillors have questions, please do not hesitate to reach out.

Respectfully,

Eric P. McAvene  
Chief of Police  
Gardner Police Department  
200 Main Street  
Gardner, MA 01440  
(978) 632-5600 Ext. 148

# Gardner Police Fleet

11769

CAR #	YEAR	MAKE	MODEL	COLOR	PLATE	VIN	TANK	GAS KEY	MDT	ASSIGNMENT	ISSUED	REG	INSP	
1	2017	FORD	TAURUS	SILVER		1FAHP2H84HG141604	22	901	NO	BCI	2017	10/20	12/20	
2	2020	DODGE	DURANGO	GRAY		1C4RDJDGXLC146868			NO	ADMIN	2019	12/19	12/20	
3	2022	FORD	EXPLORER	GRAY		1FM5K8AW0NNA07232	21.4		NO	ADMIN	2022	11/22	11/22	
K9	2022	FORD	EXPLORER	BLACK	G367	1FM5K8AB8NGA05651				Willis	2022	8/22	9/22	
5	2023	FORD	EXPLORER	BLACK	L514	1FM5K8AW2PNA03735	21.4		YES		2024	10/15	10/24	
6														
7														
8														
9	2022	FORD	EXPLORER	BLACK	7609	1FM5K8AW1NNA03707	21.4		NO	SUPERVISOR	2022	12/22		
10	2021	FORD	EXPLORER	B/W	E958	1FM5K8AB9MGA06452				PATROL	2021			
11														
12	2023	FORD	EXPLORER	BLACK	G678	1FM5K8AW1PNA09607	21.4		YES		2024	12/17	12/24	DRUG INVEST
13														
14														
16														
17														
18	2020	CHEVY	SILVERADO	BLACK	D 346	1GCUYAEF5LZ161103			YES	SPAIN	2019	12/20	5/21	
19	2017	FORD	EXPLORER	BLACK	3FD196	1FM5K8B85HGA37562	22	933	YES	CZASNOWSKI	2017		12/20	
20	2017	FORD	ESCAPE	BLACK		1FMCU9GD7HUA56841		914	NO	BCI	2017	9/20	2/21	
21														
22	2014	FORD	TAURUS	BLACK		1FAHP2H89EG122171	16	925		TRAINING	2016	8/21		
24	2015	FORD	TAURUS	BLUE		1FAHP2H86FG187125	16	521		TRAINING	2017	9/20		
25	2007	CHEVY	TRAILBLAZER	GRAY		1GNDDT13S672263059	20	903			2017	6/21		2BTraded - JUNK
26	2012	FORD	TAURUS	BLACK		1FAHP2HW3CG106799	16	916		TRAINING	2014			915
27	2016	FORD	TAURUS	GRAY		1FAHP2H81GG142255	16	920		TRAINING	2017	9/21		
28	2013	NISSAN	CUBE	GRAY		JN8AZ2KR3DT300500				BCI	2021			
29														DRUG INVEST JUNK
30	2023	FORD	F-150	GRAY		1FTFW1ED3PFC55324	26	954		BCI	2024	12/24	5/21	
31	2022	FORD	UTILITY	BLACK	K240	1FM5K8AW9NNA03423	21.4		YES	COMM POLICE	2023	7/23	7/23	

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32	2006	CHEVY	IMPALA	GRAY	347PL8	2G1WT58K569403175	16	921		MAINT./GRANT	2018	8/21	10/21	2BTraded
CAR #	YEAR	MAKE	MODEL	COLOR	PLATE	VIN	TANK	GAS KEY	MDT	ASSIGNMENT	ISSUED	REG	INSP	NOTE
33														
36	2004	ACURA	32TL	WHITE		19UUA66244A031408	16	913	NO	BCI U-C	2018	6/20	8/16	2BTraded
37														
38	2021	FORD	EXPLORER	B/W	E959	1FM5K8AB5MGA41909				PATROL	2021			
39														
40	2021	FORD	EXPLORER	B/W	E963	1FM5K8AB9MGA17550				PATROL	2021			
41														
42	2022	FORD	EXPLORER	B	4955	1FM5K8AB5NGA02626			YES	PATROL	2022	7/22	7/22	
41-76														
77	2017	FORD	UTILITY	B/W	MP7610	1FM5K8AR2HGA37514	22	931	YES	PATROL			10/21	
78														
79														
80														
81														
82														
83														
84	2017	FORD	UTILITY	B/W	MP91D	1FM5K8AR7HGD59744	22	904	YES	PATROL	2017		10/21	2BTraded
85														
86														
87	2018	FORD	UTILITY	B/W	MP206H	1FM5K8AR1JGB92187	22	945	YES	PATROL	2018		10/21	
88														
89	2019	FORD	UTILITY	B/W	MP9369	1FM5K8AR2KGB45901	22		NO	PATROL	2019		10/21	
90	2018	FORD	UTILITY	B/W	MP90D	1FM5K8AR0JGB92181	22	946	YES	PATROL	2018		10/21	
91														
92														
93	2017	FORD	UTILITY	B/W	MP8569	1FM5K8AR9HGD59745	22	936	YES	SMITH	2017		10/21	
94	2019	FORD	UTILITY	B/W	MPA734	1FM5K8AR4KGB45902	22		NO	PATROL	2019		10/21	
95														
96	2018	FORD	UTILITY	B/W	MP8727	1FM5K8AR6JGB92184	22	947	YES	PATROL	2018		10/21	
97														

-JUNK

-JUNK

-TRADED

