

PRESIDENT
George C. Tyros

COUNCILLORS AT LARGE
Calvin D. Brooks
Craig R. Cormier
Brad E. Heglin
Elizabeth J. Kazinskas
Judy A. Mack
George C. Tyros

WARD 1 COUNCILLOR
David Thibault-Muñoz

WARD 2 COUNCILLOR
Dana M. Heath

WARD 3 COUNCILLOR
Paul Tassone

WARD 4 COUNCILLOR
Karen G. Hardern

WARD 5 COUNCILLOR
Aleks Dernalowicz, Esq.

CITY OF GARDNER
MASSACHUSETTS 01440-2630

OFFICE OF THE
CITY COUNCIL



APPOINTMENTS COMMITTEE MEETING NOTICE

Date: Tuesday, February 24, 2026
Time: 6:00 PM
Location: City Council Chambers, Room 219, City Hall

ANNOUNCEMENT OF OPEN MEETING RECORDINGS: Any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the Chair forthwith. All documents and exhibits used or referenced at the meeting must be submitted in duplicate to the City Clerk, as they become part of the Meeting Minutes. This information is also posted on the wall by the door for review.

- I. CALL TO ORDER
- II. READING OF MINUTES OF PRIOR MEETING(S)
- III. INTERVIEW OF THE FOLLOWING APPOINTEE(S)

11770 - A Measure Confirming the Mayor's Appointment of Jason Stevens, to the position of Director of Community Development & Planning, for term expiring January 13, 2029.

11771 - A Measure Confirming the Mayor's Appointment of Melissa MacDonald, to the position of Building Commissioner, for term expiring January 13, 2027.

- IV. RESIGNATIONS

- V. DISCUSSION ON APPOINTEE(S)

11755 - A Measure Confirming the Mayor's Appointment of Christopher J. Black, to the position of Gardner Police Officer, permanent.

11787 - A Measure Confirming the Mayor's Appointment of Michael King, to the position of Gardner Police Officer, permanent.

11788 - A Measure Confirming the Mayor's Appointment of Ryan Coates, to the position of Sergeant, permanent.

11789 - A Measure Confirming the Mayor's Appointment of Derek Wight, to the position of Gardner Police Officer, permanent.

11757 - A Measure Confirming the Mayor's Appointment of Linda Rice, to the position of Historical Commission Member, for term expiring December 11, 2028.

11758 - A Measure Confirming the Mayor's Appointment of Marcia White, to the position of Historical Commission Member, for term expiring December 11, 2028.

11759 - A Measure Confirming the Mayor's Appointment of Ottavio Canu, to the position of Historical Commission Member, for term expiring December 11, 2028.

VI. APPOINTEES CONFIRMED IN COUNCIL

- Greg Dumas – Conservation Commission
- David Orwig – Conservation Commission

VII. APPOINTEE OATH ADMINISTERED

VIII. COMMUNICATIONS

IX. DISCUSSION ON APPOINTMENTS COMMITTEE RULES

X. DISCUSSION ON THE CURRENT STATUS OF APPOINTMENTS

XI. ADJOURNMENT

NOTICE: The listing of Agenda items are those reasonably anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

CITY COUNCIL OF GARDNER

Dana M. Heath

DANA M. HEATH

Chair, Appointments Committee

January 13, 2026

RECEIVED

Commonwealth of Massachusetts

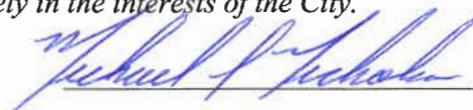
Worcester County

City of Gardner

2026 FEB -9 A 8:48
CITY CLERK'S OFFICE
GARDNER

CERTIFICATE OF APPOINTMENT

I appoint Jason Stevens to the position of Director of Community Development & Planning, and I certify that in my opinion he/she is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.

 Mayor
Michael J. Nicholson

Confirmed by City Council _____

Titi Siriphan
City Clerk

Expires: January 13, 2029

Worcester, ss., _____

Then personally appeared the above named Jason Stevens and made oath that he/she would faithfully and impartially perform the duties of the office of Director of Community Development & Planning according to law and the best of his/her abilities.

Before me,

City Clerk

Chapter 303 Acts of 1975
and
Chapter 409 Acts of 1983

Received _____

SECTION 1: Position Details

Position Title: Director

Department/Board/Commission: Department of Community Development and Planning

Term Length: 3 year

Compensation:

Paid/Stipend: yes

Amount: \$103,886.86

Appointment Type: Re-appointment

Gardner Residency Requirement: No

Reporting Structure: e.g., Reports to the Mayor

Position Summary:

Oversees the operations of the Department of Community Development and Planning, the City's Community Development Block Grant projects and funds, and the development projects performed by the City.

SECTION 2: Appointee Information

Name of Appointee: Jason Stevens

Statement of Qualification:

Mr. Stevens has served as the City's Director of Community Development and Planning for just over a year now. In his year as Director, I have truly been impressed by the work he has done to modernize the department, clean up issues of the past, restore accountability to the department's work, and push the City and its projects forward. Having Mr. Stevens in the role has truly been one of the best things for the City, and I could not be happier with the work he has done. Prior to coming to the City, he served as the Marketing Director for the Greater Boston Chamber of Commerce.

SECTION 3: Administrative & Compliance Review

HR and Policy Training

Initial HR training and orientation completed? Yes

Annual HR training completed? yes

City Employee Handbook received and signed? yes

Background check completed? Yes

Conflict of Interest

Any known conflicts under M.G.L. c. 268A? No

Open Meeting Law & Public Records Requirements

Training materials received? Yes

SECTION 4: Signatures & Certification

Mayor's Certification: I hereby certify that the information provided above is accurate to the best of my knowledge and that this appointment has been made in the best interest of the City of Gardner.

Signature:

A handwritten signature in blue ink, appearing to read "Michael J. Fichalman". The signature is written in a cursive style with a large initial "M".

January 13, 2026

RECEIVED

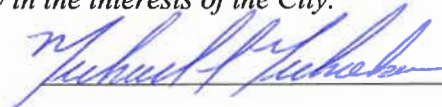
Commonwealth of Massachusetts

2026 FEB -9 A 8:48
Worcester County
CITY CLERK
GARDNER

City of Gardner

CERTIFICATE OF APPOINTMENT

I appoint **Melissa MacDonald** to the position of **Building Commissioner**, and I certify that in my opinion he/she is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.



Mayor
Michael J. Nicholson

Confirmed by City Council _____

City Clerk
Titi Siriphan

Expires: January 13, 2027

Worcester, ss., _____

Then personally appeared the above named Melissa MacDonald and made oath that he/she would faithfully and impartially perform the duties of the office of Building Commissioner according to law and the best of his/her abilities.

Before me,

City Clerk

Chapter 303 Acts of 1975
and
Chapter 409 Acts of 1983

Received _____

SECTION 1: Position Details

Position Title: Commissioner

Department/Board/Commission: Building Department

Term Length: 1 year

Compensation:

Paid/Stipend: yes

Amount: \$87,908.74

Appointment Type: New appointment

Gardner Residency Requirement: No

Reporting Structure: e.g., Reports to the Mayor

Position Summary:

Oversees the operations of the Building Department and City Facilities

SECTION 2: Appointee Information

Name of Appointee: Melissa MacDonald

Statement of Qualification:

Commissioner MacDonald recently completed her probationary period with the City. During this time, she has worked to clean up a lot of issues that existed in the Building Department and hired the staff needed to run the department in an efficient manner. She has made many recommendations to improve departmental efficiencies and improve the services that are provided to the public. She holds her certified building official certification from the Commonwealth.

SECTION 3: Administrative & Compliance Review

HR and Policy Training

Initial HR training and orientation completed? Yes

Annual HR training completed? yes

City Employee Handbook received and signed? yes

Background check completed? Yes

Conflict of Interest

Any known conflicts under M.G.L. c. 268A? No

Open Meeting Law & Public Records Requirements

Training materials received? Yes

SECTION 4: Signatures & Certification

Mayor's Certification: I hereby certify that the information provided above is accurate to the best of my knowledge and that this appointment has been made in the best interest of the City of Gardner.

Signature:

A handwritten signature in blue ink, reading "Michael J. Fichman". The signature is written in a cursive style with a large initial "M".

December 11, 2025

RECEIVED

Commonwealth of Massachusetts

2026 Worcester County

City of Gardner

CITY CLERK'S OFFICE
GARDNER, MA

CERTIFICATE OF APPOINTMENT

I appoint **Christopher J. Black** to the position of **Police Officer** and I certify that in my opinion he is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.

 Mayor
Michael J. Nicholson

Confirmed by City Council : _____

Titi Siriphan
City Clerk

Expires: PERMANENT

Worcester, ss., _____

Then personally appeared the above named **Christopher J. Black**, and made oath that he would faithfully and impartially perform the duties of the office of **Police Officer** according to law and the best of his abilities.

Before me,

City Clerk

Chapter 303 Acts of 1975
and
Chapter 409 Acts of 1983

Received _____

SECTION 1: Position Details

Position Title: Police Officer

Department/Board/Commission: Police Department

Term Length: Permanent (MGL)

Compensation:

Paid/Stipend: paid

Amount: Union Contract Step Scale

Appointment Type: New appointment

Gardner Residency Requirement: No

Reporting Structure: e.g., Reports to the Police Chief

Position Summary:

Operates in a law enforcement capacity for the City, its residents, and guests, in accordance with the General Laws of the Commonwealth

SECTION 2: Appointee Information

Name of Appointee: Christopher Black

Statement of Qualification:

Chris graduated from the Fitchburg State Police Program in September 2025. The program is relatively new and puts candidates on a track as a freshmen to graduate with a bachelor's degree and then move directly into the police academy. Chris is the first police officer from that program. Chris has completed his field training program and is currently assigned to the overnight shift. He lives in Gardner with his wife. He is a graduate of both Narragansett Regional High School and Fitchburg State University. Chris has been an excellent addition and is progressing well.

SECTION 3: Administrative & Compliance Review

HR and Policy Training

Initial HR training and orientation completed? Yes

Annual HR training completed? yes

City Employee Handbook received and signed? yes

Background check completed? Yes

Conflict of Interest

Any known conflicts under M.G.L. c. 268A? No

Open Meeting Law & Public Records Requirements

Training materials received? Yes

SECTION 4: Signatures & Certification

Mayor's Certification: I hereby certify that the information provided above is accurate to the best of my knowledge and that this appointment has been made in the best interest of the City of Gardner.

Signature:

A handwritten signature in blue ink that reads "Michael J. Fichalman". The signature is written in a cursive style with a large initial "M".

RECEIVED

February 9, 2026

2026 FEB 12 A 10:00

Commonwealth of Massachusetts

Worcester County

City of Gardner

CERTIFICATE OF APPOINTMENT

I appoint **Michael King**, to the position of **Police Officer**, of the Gardner Police Department and I certify that in my opinion he is a person specially fitted by education, training, or experience to perform the duties of said office and that I make the appointment solely in the interests of the City.

 Mayor
Michael J. Nicholson

Confirmed by City Council: _____

Titi Siriphan
City Clerk

Expires: Permanent

Worcester, ss., _____ 2026

Then personally appeared the above-named **Michael King** and made oath that he would bear true faith and allegiance to the United States of America and the Commonwealth of Massachusetts and would support the Constitution and laws thereof.

Before me,

City Clerk

Chapter 303 Acts of 1975
and
Chapter 409 Acts of 1983

Received _____

SECTION 1: Position Details

Position Title: Police Officer

Department/Board/Commission: Police Department

Term Length: Permanent (MGL)

Compensation:

Paid/Stipend: paid

Amount: Union Contract Step Scale

Appointment Type: New appointment

Gardner Residency Requirement: No

Reporting Structure: e.g., Reports to the Police Chief

Position Summary:

Operates in a law enforcement capacity for the City, its residents, and guests, in accordance with the General Laws of the Commonwealth

SECTION 2: Appointee Information

Name of Appointee: Michael King

Statement of Qualification:

Michael recently graduated the Western Massachusetts Police Academy in December 2025. He is currently in the field training program and doing very well according to his field training officers. Michael will be finishing the field training program in the next two weeks and will be assigned a permanent shift at that time. Michael lives in Gardner with his wife and three children.

SECTION 3: Administrative & Compliance Review

HR and Policy Training

Initial HR training and orientation completed? Yes

Annual HR training completed? yes

City Employee Handbook received and signed? yes

Background check completed? Yes

Conflict of Interest

Any known conflicts under M.G.L. c. 268A? No

Open Meeting Law & Public Records Requirements

Training materials received? Yes

SECTION 4: Signatures & Certification

Mayor's Certification: I hereby certify that the information provided above is accurate to the best of my knowledge and that this appointment has been made in the best interest of the City of Gardner.

Signature:

A handwritten signature in blue ink, appearing to read "Michael J. Fichman". The signature is written in a cursive style with a large initial "M".

February 17, 2026

RECEIVED

2026 FEB 17

Commonwealth of Massachusetts

Worcester County

City of Gardner

CERTIFICATE OF APPOINTMENT

I appoint Ryan Coates, to the position of Sergeant, of the Gardner Police Department and I certify that in my opinion he is a person specially fitted by education, training, or experience to perform the duties of said office and that I make the appointment solely in the interests of the City.

 Mayor
Michael J. Nicholson

Confirmed by City Council: _____

Titi Siriphan
City Clerk

Expires: Permanent

Worcester, ss., _____ 2026

Then personally appeared the above-named Ryan Coates and made oath that he would bear true faith and allegiance to the United States of America and the Commonwealth of Massachusetts and would support the Constitution and laws thereof.

Before me,

City Clerk

Chapter 303 Acts of 1975
and
Chapter 409 Acts of 1983

Received _____

SECTION 1: Position Details

Position Title: Police Sergeant

Department/Board/Commission: Police Department

Term Length: Permanent (MGL)

Compensation:

Paid/Stipend: paid

Amount: Union Contract Step Scale

Appointment Type: New appointment

Gardner Residency Requirement: No

Reporting Structure: e.g., Reports to the Police Chief

Position Summary:

Operates in a law enforcement capacity for the City, its residents, and guests, in accordance with the General Laws of the Commonwealth. Provides supervisory authority over patrol officers of the Gardner Police Department.

SECTION 2: Appointee Information

Name of Appointee: Ryan Coates

Statement of Qualification:

Sgt. Coates has been with the Gardner Police Department since 2014. During his time with the Gardner Police Department, he has been a large asset for the City. He served for several years in the Detective Bureau of the Police Department, leading the units narcotics operations with his membership in the HIDTA DEA taskforce.

His promotion is one of the last promotions to utilize the former Civil Service list, as was agreed to by the collective bargaining units when the City removed the Police Dept from civil service a few years ago.

SECTION 3: Administrative & Compliance Review

HR and Policy Training

Initial HR training and orientation completed? Yes

Annual HR training completed? yes

City Employee Handbook received and signed? yes

Background check completed? Yes

Conflict of Interest

Any known conflicts under M.G.L. c. 268A? No

Open Meeting Law & Public Records Requirements

Training materials received? Yes

SECTION 4: Signatures & Certification

Mayor's Certification: I hereby certify that the information provided above is accurate to the best of my knowledge and that this appointment has been made in the best interest of the City of Gardner.

Signature:

A handwritten signature in blue ink, appearing to read "Michael J. Fichaloni". The signature is written in a cursive style with a large initial "M".

RECEIVED

February 17, 2026

2026 FEB 17 A 9:19

Commonwealth of Massachusetts

Worcester County
GARDNER

City of Gardner

CERTIFICATE OF APPOINTMENT

I appoint Derek Wight, to the position of Police Officer, of the Gardner Police Department and I certify that in my opinion he is a person specially fitted by education, training, or experience to perform the duties of said office and that I make the appointment solely in the interests of the City.

 Mayor
Michael J. Nicholson

Confirmed by City Council: _____

Titi Siriphan
City Clerk

Expires: Permanent

Worcester, ss., _____ 2026

Then personally appeared the above-named Derek Wight and made oath that he would bear true faith and allegiance to the United States of America and the Commonwealth of Massachusetts and would support the Constitution and laws thereof.

Before me,

City Clerk

Chapter 303 Acts of 1975
and
Chapter 409 Acts of 1983

Received _____

SECTION 1: Position Details

Position Title: Police Officer

Department/Board/Commission: Police Department

Term Length: Permanent (MGL)

Compensation:

Paid/Stipend: paid

Amount: Union Contract Step Scale

Appointment Type: New appointment

Gardner Residency Requirement: No

Reporting Structure: e.g., Reports to the Police Chief

Position Summary:

Operates in a law enforcement capacity for the City, its residents, and guests, in accordance with the General Laws of the Commonwealth. Provides supervisory authority over patrol officers of the Gardner Police Department.

SECTION 2: Appointee Information

Name of Appointee: Derek Wight

Statement of Qualification:

Officer Wight recently graduated from the Massachusetts Police Academy and is in the midst of his field training with the Gardner Police Department, in which he shadows a long term officer for a period of 10-weeks. During his time in the academy and his training, I have received strong reports on his performance from Chief McAvene and his peers and believe him to be a great addition to the department.

SECTION 3: Administrative & Compliance Review

HR and Policy Training

Initial HR training and orientation completed? Yes

Annual HR training completed? yes

City Employee Handbook received and signed? yes

Background check completed? Yes

Conflict of Interest

Any known conflicts under M.G.L. c. 268A? No

Open Meeting Law & Public Records Requirements

Training materials received? Yes

SECTION 4: Signatures & Certification

Mayor's Certification: I hereby certify that the information provided above is accurate to the best of my knowledge and that this appointment has been made in the best interest of the City of Gardner.

Signature:

A handwritten signature in blue ink, appearing to read "Michael J. Fichalman". The signature is written in a cursive style with a large initial "M".

December 11, 2025

RECEIVED

Commonwealth of Massachusetts

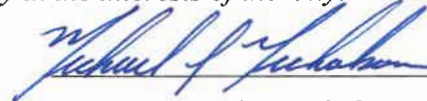
Worcester County

City of Gardner

2026 JAN -6 P 3:11
CITY CLERK OFFICE
GARDNER, MA

CERTIFICATE OF APPOINTMENT

I appoint Linda Rice to the position of Member, Historical Commission and I certify that in my opinion she is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.

 Mayor
Michael J. Nicholson

Confirmed by City Council : _____

Titi Siriphan
City Clerk

Expires: December 11, 2028

Worcester, ss., _____

Then personally appeared the above named Linda Rice, and made oath that she would faithfully and impartially perform the duties of the office of Historical Commissioner according to law and the best of her abilities.

Before me,

City Clerk

Chapter 303 Acts of 1975
and
Chapter 409 Acts of 1983

Received _____

Linda M. Rice



November 10, 2025

Honorable Michael J. Nicholson
95 Pleasant Street
Room 125
Gardner, MA 01440

Re: The Gardner Historical Commission

Dear Mayor Nicholson,

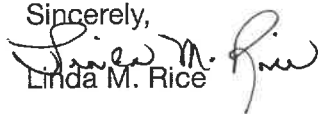
I would like your consideration for appointment to The Gardner Historical Commission.

I have lived in Gardner for 49 years. During this time I have served as former Principal of Prospect School as well as Sacred Heart School, President of the Gardner College Club, and a charter member of the Gardner Museum, Inc. From participating in these organizations, I learned about the history of Gardner from knowledgeable people like Mrs. Esther Moore, Warren Sinclair, Dr. David Russell, and Reverend Donald H. Baker.

My interest in historical preservation began as a young adult when my great-uncle wrote our family genealogy. I continue to maintain our family history to this day. When I attended Fitchburg State University, my major was Elementary Education and my minor was in Social Studies/Political Science with specialization in American History.

My intent as a member of the Gardner Historical Commission will be to assist in the preservation and protection of the historical assets of Gardner MA.

Sincerely,


Linda M. Rice

SECTION 1: Position Details

Position Title: Member

Department/Board/Commission: Historical Commission

Term Length: 3 years

Compensation:

Paid/Stipend: No

Amount: Volunteer

Appointment Type: Appointment

Gardner Residency Requirement: No

Reporting Structure: Reports to the Mayor and the Historical Commission

Position Summary:

The Gardner Historical Commission was established in 1973 for the preservation, protection and development of the historical and archaeological assets of the City of Gardner. The Historical Commission conducts research for places of historic or archaeological value, cooperates with the state archaeologist in conducting such research or other surveys, and seeks to coordinate the activities of other entities organized for similar purposes. For the purpose of protecting and preserving such places, the Commission may take such recommendations as it deems necessary to the city council and, subject to the approval of the city council, to the Massachusetts historical commission, that any such place be certified as a historical or archaeological landmark.

SECTION 2: Appointee Information

Name of Appointee: Linda Rice

Statement of Qualification: Linda has been a resident of Gardner for almost 50 years. Her passion for local history began after reading her great-uncle's written family genealogy as a young girl. She has been an active member of the community serving as Principal of Prospect and Sacred Heart Schools, President of the Gardner College Club, and charter member of the Gardner Museum, Inc. Linda will bring great experience and dedication to the Historical Commission.

SECTION 3: Administrative & Compliance Review

HR and Policy Training:

Initial HR training and orientation completed? Yes

Annual HR training completed? N/A

City Employee Handbook received and signed? N/A

Background check completed? Yes

Conflict of Interest: No

Any known conflicts under M.G.L. c. 268A? No

Open Meeting Law & Public Records Requirements Training materials received? Yes

SECTION 4: Signatures & Certification

Mayor's Certification: I hereby certify that the information provided above is accurate to the best of my knowledge and that this appointment has been made in the best interest of the City of Gardner.

Signature:

A handwritten signature in blue ink, appearing to read "Michael J. Fichaloni". The signature is written in a cursive style with a large initial "M".

December 11, 2025

RECEIVED

Commonwealth of Massachusetts

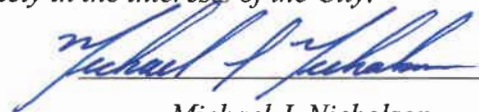
Worcester County

City of Gardner

2026 JAN -6 P 3:12
CITY CLERK'S OFFICE
GARDNER, MA

CERTIFICATE OF APPOINTMENT

I appoint Marcia White to the position of Member, Historical Commission and I certify that in my opinion she is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.

 Mayor
Michael J. Nicholson

Confirmed by City Council : _____

Titi Siriphan
City Clerk

Expires: December 11, 2028

Worcester, ss., _____

Then personally appeared the above named Marcia White, and made oath that she would faithfully and impartially perform the duties of the office of Historical Commissioner according to law and the best of her abilities.

Before me,

City Clerk

Chapter 303 Acts of 1975
and
Chapter 409 Acts of 1983

Received _____

November 22, 2025

Michael Nicholson
Mayor, City of Gardner
City Hall
95 Pleasant Street
Gardner, MA 01440

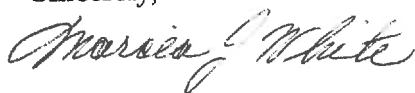
Dear Mayor Nicholson,

I am writing to request you to consider me for appointment to the Gardner Historical Commission.

I have resided in Gardner my entire life and am the 4th or 5th generation of my family to do so. Over the years I have developed a strong interest in the history of the city, its people and preservation of its buildings. Over the past few months I have attended and participated in meetings of the Historical Commission. I believe my position as a local history librarian and genealogist at the Levi Heywood Memorial Library, and knowledge of its holdings and resources, would be an asset to the Commission and its mission of preservation of buildings and spaces, be it public, private or commercial. I am willing to devote my time and knowledge to the Commission.

Please feel free to contact me at 978-632-8436 if you have any questions or to arrange an interview. Thank you for your consideration of my application.

Sincerely,



Marcia J. White



SECTION 1: Position Details

Position Title: Member

Department/Board/Commission: Historical Commission

Term Length: 3 years

Compensation:

Paid/Stipend: No

Amount: Volunteer

Appointment Type: Appointment

Gardner Residency Requirement: No

Reporting Structure: Reports to the Mayor and the Historical Commission

Position Summary:

The Gardner Historical Commission was established in 1973 for the preservation, protection and development of the historical and archaeological assets of the City of Gardner. The Historical Commission conducts research for places of historic or archaeological value, cooperates with the state archaeologist in conducting such research or other surveys, and seeks to coordinate the activities of other entities organized for similar purposes. For the purpose of protecting and preserving such places, the Commission may take such recommendations as it deems necessary to the city council and, subject to the approval of the city council, to the Massachusetts historical commission, that any such place be certified as a historical or archaeological landmark.

SECTION 2: Appointee Information

Name of Appointee: Marcia White

Statement of Qualification: Marcia is a lifelong Gardner resident whose family has resided in Gardner for several generations. While not officially on the board, she has attended and participated in many historical commission meetings. She developed a strong interest in the City's history over the last several years and has served as the local history librarian and genealogist at the Levi Heywood Memorial Library. She will bring dedicated and spirited service to the commission.

SECTION 3: Administrative & Compliance Review

HR and Policy Training:

Initial HR training and orientation completed? Yes

Annual HR training completed? N/A

City Employee Handbook received and signed? N/A

Background check completed? Yes

Conflict of Interest: No

Any known conflicts under M.G.L. c. 268A? No

Open Meeting Law & Public Records Requirements Training materials received? Yes

SECTION 4: Signatures & Certification

Mayor's Certification: I hereby certify that the information provided above is accurate to the best of my knowledge and that this appointment has been made in the best interest of the City of Gardner.

Signature:

A handwritten signature in blue ink, appearing to read "Michael J. Fichaloni". The signature is written in a cursive style with a large initial "M".

December 11, 2025

RECEIVED

2026 JAN -6 P 3:12

CITY CLERK'S OFFICE
GARDNER, MA

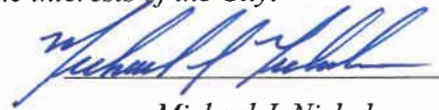
Commonwealth of Massachusetts

Worcester County

City of Gardner

CERTIFICATE OF APPOINTMENT

I appoint Ottavio Canu to the position of Member, Historical Commission and I certify that in my opinion he is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.

 Mayor
Michael J. Nicholson

Confirmed by City Council : _____

Titi Siriphan
City Clerk

Expires: December 11, 2028

Worcester, ss., _____

Then personally appeared the above named Ottavio Canu, and made oath that he would faithfully and impartially perform the duties of the office of Historical Commissioner according to law and the best of his abilities.

Before me,

City Clerk

Chapter 303 Acts of 1975
and
Chapter 409 Acts of 1983

Received _____

Oct. 20/25

Dear Mayor Nicholson:

I am writing to ask you to consider me for an appointment to the Gardner Historical Commission.

In brief, I am a lifelong resident of Gardner with a passion for local history and genealogy. In the past few months, I have attended and participated in meetings of the Historical Commission and find myself with a renewed interest and passion for recording and preserving our shared history for the present and for generations to come. I believe my knowledge of the community would be an asset to the Commission's mission. I am retired, having been a carpenter since 1970 and member of the United Brotherhood of Carpenters and Joiners of America, and am willing to devote my time and talents to the Commission.

Please feel free to contact me at 978-895-2436 with any questions or to arrange an interview with you. Thank you very much for your consideration of my application.

Sincerely, *Ottavio Canu*

Ottavio Canu



SECTION 1: Position Details

Position Title: Member

Department/Board/Commission: Historical Commission

Term Length: 3 years

Compensation:

Paid/Stipend: No

Amount: Volunteer

Appointment Type: Appointment

Gardner Residency Requirement: No

Reporting Structure: Reports to the Mayor and the Historical Commission

Position Summary:

The Gardner Historical Commission was established in 1973 for the preservation, protection and development of the historical and archaeological assets of the City of Gardner. The Historical Commission conducts research for places of historic or archaeological value, cooperates with the state archaeologist in conducting such research or other surveys, and seeks to coordinate the activities of other entities organized for similar purposes. For the purpose of protecting and preserving such places, the Commission may take such recommendations as it deems necessary to the city council and, subject to the approval of the city council, to the Massachusetts historical commission, that any such place be certified as a historical or archaeological landmark.

SECTION 2: Appointee Information

Name of Appointee: Ottavio Canu

Statement of Qualification: Ottavio is a lifelong resident of Gardner with a passion for local history. While not an official member, he has been an active participant with the Historical Commission. He is currently retired and has expressed interest in not only serving on the Commission, but assisting in furthering it's efforts in any way he can.

SECTION 3: Administrative & Compliance Review

HR and Policy Training:

Initial HR training and orientation completed? Yes

Annual HR training completed? N/A

City Employee Handbook received and signed? N/A

Background check completed? Yes

Conflict of Interest: No

Any known conflicts under M.G.L. c. 268A? No

Open Meeting Law & Public Records Requirements Training materials received? Yes

SECTION 4: Signatures & Certification

Mayor's Certification: I hereby certify that the information provided above is accurate to the best of my knowledge and that this appointment has been made in the best interest of the City of Gardner.

Signature:

A handwritten signature in blue ink, appearing to read "Michael J. Fichaloni". The signature is written in a cursive style with a large initial "M".

11628

August 21, 2025

RECEIVED

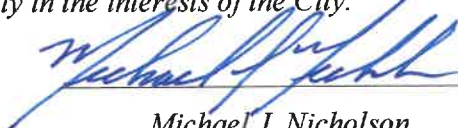
Commonwealth of Massachusetts

2025 AUG 21 P 2:14
Worcester County
CITY CLERK'S OFFICE
GARDNER, MA

City of Gardner

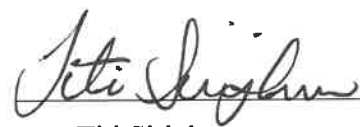
CERTIFICATE OF APPOINTMENT

I appoint Greg Dumas to the position of Member, Conservation Commission and I certify that in my opinion he/she is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.



Michael J. Nicholson Mayor

Confirmed by City Council Feb. 17, 2026



Titi Siriphan City Clerk

Expires: August 21, 2028

Worcester, ss., _____

Then personally appeared the above named Greg Dumas and made oath that he/she would faithfully and impartially perform the duties of the office of Member, Conservation Commission according to law and the best of his/her abilities.

Before me,

City Clerk

Chapter 303 Acts of 1975
and
Chapter 409 Acts of 1983

Received _____

11676

August 21, 2025

RECEIVED
Commonwealth of Massachusetts

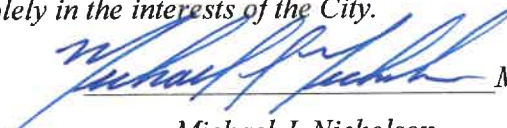
Worcester County

City of Gardner

2025 AUG 21 P 2: 15
CITY CLERK'S OFFICE
GARDNER, MA

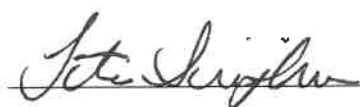
CERTIFICATE OF APPOINTMENT

I appoint **David Orwig** to the position of **Member, Conservation Commission** and I certify that in my opinion he/she is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.



Mayor
Michael J. Nicholson

Confirmed by City Council Feb. 17, 2026



City Clerk
Titi Siriphan

Expires: August 21, 2028

Worcester, ss., _____

Then personally appeared the above named **David Orwig** and made oath that he/she would faithfully and impartially perform the duties of the office of **Member, Conservation Commission** according to law and the best of his/her abilities.

Before me,

City Clerk

Chapter 303 Acts of 1975
and
Chapter 409 Acts of 1983

Received _____