

# **GARDNER PUBLIC SCHOOLS**

Facilities Sub-Committee Meeting  
Tuesday, February 2, 2026  
**160 ELM STREET, GARDNER, MA 01440**  
**February 6, 2026**  
**Meeting Minutes**

PRESENT Robert J. Swartz, John LaFreniere  
Absent: Paul Cormier

In Attendance: Merk Hawke, Director Finance & Facilities, Merk Pelligrino,  
Superintendent, Wayne Anderson, Director of Facilities

Mr. Swartz made the motion to approve the meeting minutes of September 2, 2025.  
Mr. LaFreniere seconded. Motion passed.

Mr. Anderson presented the committee with forty pages of maintenance workorders covering the period May 6, 2025, to February 2, 2026, consisting of 206 entries. There were no preventative maintenance work orders. There were several heating/ventilation and electrical work orders. The electrical orders consisted of lights out, plugs not working or plugs broken and stuck in outlets. A few other orders requiring the technical department to provide assistance like a computer issue or assisting in changing the school display sign. The remainder of orders related to broken windows, not closing, doors stuck, lost keys, broken key in lock, areas around school need snow and ice removal. repairing walls and painting. Many orders were to reinstall hooks on the cubby closets in Pre K and K classes. Other orders were to repair blinds at the middle school or window shades at the elementary school. Another big item was repairing window screens that were ripped off the window or holes were punched in the screens.

Mr. Swartz made a motion to adjourn the meeting. Mr. LaFreniere seconded the motion. Motion passed. Meeting adjourned 5:25 Motion passed

Robert J. Swartz, Chairperson