

GARDNER PUBLIC SCHOOLS

70 Waterford Street

Gardner, MA 01440

Facilities Sub-Committee Meeting

Tuesday, March 16th, 2021

Zoom Meeting

Minutes

Members Present: Mr. Swartz (Chair), Mr. LaFreniere, Mr. Abare

Members Absent: None

Others Present: Mr. Anderson (Facilities Director), Ms. Yu (Business Administrator), Dr. Pellegrino (Superintendent)

Others Absent: None

At 4:01pm, the meeting was called to order by Mr. Swartz, the Chair.

A motion was made by Mr. Abare and seconded by Mr. Swartz to accept the February 23rd meeting minutes. The motion passed unanimously.

1. Prepare for school full opening

Commissioner Riley required all schools K-8 to fully open on Monday, April 5th. Our district is preparing for school full open in terms of transportation, food services, school cleaning and sanitization, etc. Mr. Anderson reported to the Sub Committee that he and his team had completed an inventory of every desk and chair that were not used. According to the inventory, we have enough desks and chairs for school full open. Reason for accounting for all desks and chairs is that the lower elementary classes normally use tables and are now switching to individual desks and chairs.

Dr. Pellegrino notified the Committee that a survey on transportation was conducted, and the deadline for parents to fill out the survey would be Friday, March 19th. The purpose of the survey was to identify students that are remote might be signing up to return to school. Students have until the end of the survey after that they cannot convert to regular school. This will go on until the end of the school year.

2. Mr. Anderson and Ms. Yu gave an update on Moura's Cleaning Services.

Mr. Anderson, Dr. Pellegrino and Ms. Yu had a zoom meeting with Mr. Moura and Mr. Gimenez from Moura's cleaning services on March 8th. The purpose of the meeting was to

request an update on the Staff level from Moura's. Mr. Moura emailed Mr. Anderson, Dr. Pellegrino and Ms. Yu after the meeting with the update. Moura's cleaning services has helped the district with cleaning of the small gym and all heating coils in all schools, preparing the schools for opening, with no billing.

Cleaning support on GHS and GMS on weekends. Bob Franklin is back working at GHS and Irene will be returning shortly.

3. Mr. Anderson presented to the Facilities Sub Committee the updated facilities projects list. Mr. Anderson was working on the Watkin's Field PA System. He would follow up with the vendor regarding pricing.

Mr. Abare brought up concerns that other teams from neighboring district were using the Watkin's Field without requesting and filling out facilities rental forms. Dr. Pellegrino immediately contacted Mr. Dan Forte and asked for the status. It's reasonable to ask the districts whose students used our Field to pay rentals. Ms. Yu will follow up with Mr. Dan Forte to make sure to collect all the forms.

School Dude maintenance plan is under way according to Mr. Anderson. It was planned that an Excel spreadsheet with all assets would be imported to School Dude on March 24th. Mr. Swartz questioned Mr. Anderson why the GMS roof project was not on the project list. Mr. Anderson stated that it would be added. He also mentioned that it is the Mayor's intention to add solar to all schools. Relative to GMS the solar installer would replace the roof at no charge, but the financial return on GMS would be less so as to pay for the roof replacement. Solar panel project of a few years down the road.

Elm Street Counseling rooms were being painted, and the technology equipment would be installed. Air Filters would be placed in these rooms.

Landry Auditorium remodeling project was under engineering review to see the scope of the project. Tighe & Bond was hired to do the evaluation.

The HVAC systems at the High School (45 years old) and the Middle School (25 years old) need to be upgraded. The intent here is to replace the heating units to current technology.

The Watkins Field new sound system will be added to the project list. We are seeking a vendor to make an appropriate quote.

Mr. Anderson is researching to find out what type of equipment is needed to maintain the new field at Watkins field.

The GHS new freezer will be added. This is an outdoor freezer to replace an indoor freezer.

4. The next Facilities Sub Committee meeting is scheduled to be on Tuesday, April 27th at 4pm.
5. Adjournment

With no further discussion, Mr. LaFreniere motioned to adjourn the meeting at 5:02pm, seconded by Mr. Abare.