

**Gardner Elementary School
Financial Subcommittee
Meeting Minutes
Wednesday, August 17, 2022**

**Zoom Meeting
3:00 p.m.**

Members Present

Dr. Mark Pellegrino, Superintendent of Schools; Mark Hawke, Director of Finance and Operations; Wayne Anderson, Facilities Director; Jennifer Pelavin, School Committee Vice Chair.

Also Present

Dr. Steve Hemman, Special Projects Assistant to the Superintendent; Tim Alix, Senior Project Manager, Colliers International; Matthew Dunn, Sr. Construction Representative, Colliers International; Alan Minkus, OPM; Colliers International; Brenda Smith, Executive Assistant to the Superintendent; Recording Secretary

Regrets

Mayor Michael Nicholson, City of Gardner; Robert Hankinson, Gardner Citizen & Former City Engineer; Robert Swartz, School Committee Member; Kristian Whitsett, Architect, Jones-Whitsett Architects; Aviva Galaski, Jones-Whitsett Architects; Joshua Cormier, Purchasing Director, City of Gardner; Steve Rockwood, Community Member; Margo Jones, Designer, Jones-Whitsett Architects, Colin Smith, Executive Aide to the Mayor, City of Gardner.

Call to order

Dr. Mark Pellegrino, called the meeting to order at 3:01 p.m.

Approve Minutes

Mr. Mark Hawke moved to approve the minutes from the Financial Subcommittee Meeting on August 3, 2022 at 3:02 P.M.

Seconded by Ms. Jennifer Pelavin

Vote – so voted

Approve Bills & Orders

The following invoices were presented to the committee:

- Strategic Building Solutions, LLC, dba Colliers International, Invoice #0000774277, dated July 31, 2022; in the amount of \$88,845.82

Ms. Jennifer Pelavin moved to approve Invoice #0000774277 from Colliers International.

Seconded by Mr. Mark Hawke

Vote - so voted

- Allied Testing Laboratories, Inc. Invoice #24737 dated July 30, 2022, in the amount of \$1,175.00

Ms. Jennifer Pelavin moved to approve Invoice #24737, from Allied Testing Laboratories., Inc.

Seconded by Mr. Mark Hawke

Vote - so voted

- Bacon Construction Co, Inc. Invoice #20 dated July 31, 2022; in the amount of \$3,222,419.76

Ms. Jennifer Pelavin moved to approve Invoice #20 from Bacon Construction Co, Inc.

Seconded by, Mr. Mark Hawke

Vote - so voted

New Business – The Finance Subcommittee meeting met today only to approve Minutes, Bills & Orders. The committee will meet again in two weeks.

Public Comment:

No comments

Executive Session:

No Executive Session

Next Meetings

Meeting dates for future **GES Financial Subcommittee meetings;**

Wednesday, September 7, 2022 @ 4:00 by Zoom

Meeting date for next **GES New Building Committee Meeting;**

Wednesday, September 21, 2022 @ 4:00PM by Zoom

Adjourn

A motion was made by Mr. Mark Hawke and seconded by Ms. Jennifer Pelavin to adjourn the meeting. The meeting adjourned at 3:06 p.m.